

AGENDA

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Rd, Salisbury SP1 3JJ
Date: Thursday 12 September 2013
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),
on 01722 434560 or email lisa.moore@wiltshire.gov.uk

OR

Marianna Dodd (Salisbury Community Area Manager), on 01722 434696 or email
marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton (vice-Chairman)	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers (Chairman)	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

Items to be considered	Time
<p>1 Welcome and Introductions</p>	7.00pm
<p>2 Apologies for Absence</p> <p>Apologies have been received from Board Members Cllr Brian Dalton and Dr Helena McKeown.</p>	
<p>3 Minutes (<i>Pages 3 - 16</i>)</p> <p>To confirm and sign as a correct record the minutes of the previous meeting held on Thursday 27 June 2013.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Updates (<i>Pages 17 - 18</i>)</p> <p>To receive updates from the Chairman on outcomes and actions arising from previous meetings of the Area Board, these will include:</p> <ul style="list-style-type: none"> • Works to New Canal • Poetry on Location Project 	7.10pm
<p>6 Information items (<i>Pages 19 - 20</i>)</p> <p>To note the following items for information attached to the agenda:</p> <ol style="list-style-type: none"> a) Purple Flag Update b) To track Issues on the online system follow the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Salisbury 	7.15pm
<p>7 Update from Partner Organisations and Groups (<i>Pages 21 - 28</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ol style="list-style-type: none"> a) Spotlight on Youth – Bass Connection b) Salisbury City Community Area Partnership (SCCAP) 	7.20pm

- c) Salisbury City Council
- d) Laverstock and Ford Parish Council

The following written updates are also attached to the agenda:

- e) Police
- f) Police and Crime Commissioners Office (PCC)
- g) Fire

8 Highways 7.40pm

To receive information on the schedule for future work for Salisbury and the City Conditions Survey.

Officer: Parvis Khansari – Service Director for Strategic Services

9 New Bus Stop/Layover Proposals (Pages 29 - 38) 8:00pm

To note the proposed new Bus Stop/Layover locations as detailed in the plans attached to the agenda.

Note: Printed copies of the plans will be available to view at the meeting.

10 Community Area Partnership Review (Pages 39 - 42) 8:20pm

To consider the findings of the Community Area Partnership Review as detailed in the attached report.

11 Community Area Transport Group (CATG) (Pages 43 - 60) 8.30pm

To consider the recommendations from the last CATG meeting held on 7 August 2013 as detailed in the attached report.

12 Area Board Funding (Pages 61 - 68) 8.40pm

The Board will consider six applications for funding from the Community Area Grant Scheme for 2013/14 as detailed in the attached report.

13 Outside Bodies (Pages 69 - 70) 8.55pm

The Board will consider nominations for outstanding representative vacancies to outside bodies for 2013/14, as listed below:

- SCCAP – Cllr Ricky Rogers
- Salisbury International Arts Festival – TBC at the meeting

And to note the CATG Membership for 2013/14 as detailed in the attached document.

Future Meeting Dates

Thursday 14 November 2013

7.00pm

Alamein Suite, City Hall

Thursday 9 January 2014

7.00pm

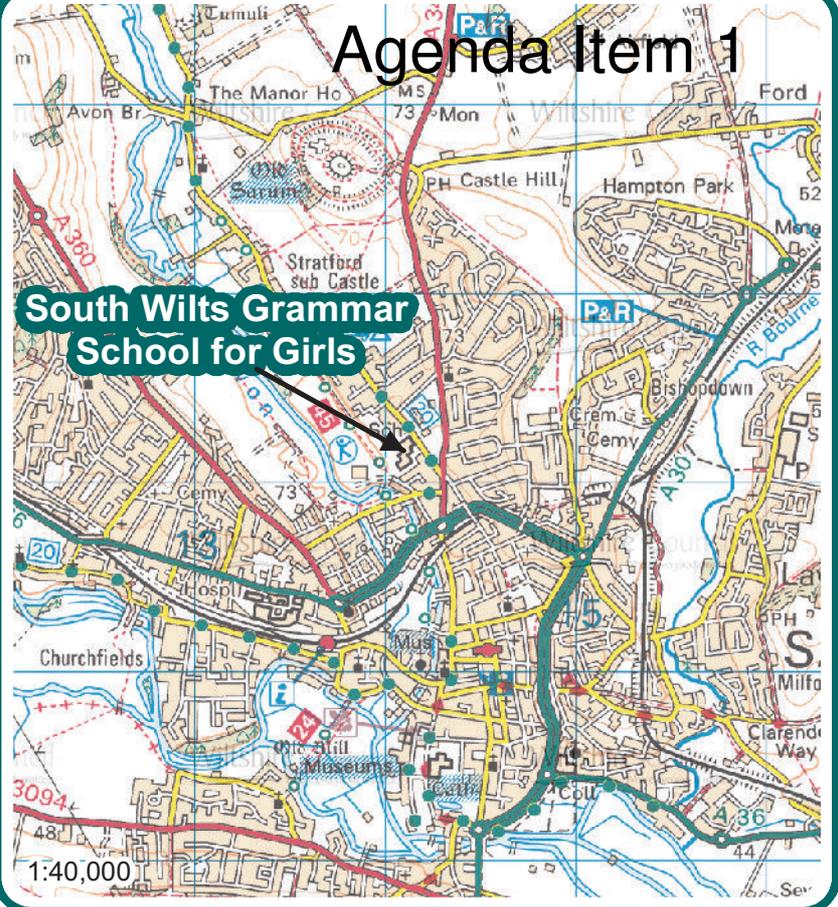
Alamein Suite, City Hall

Thursday 13 March 2014

7.00pm

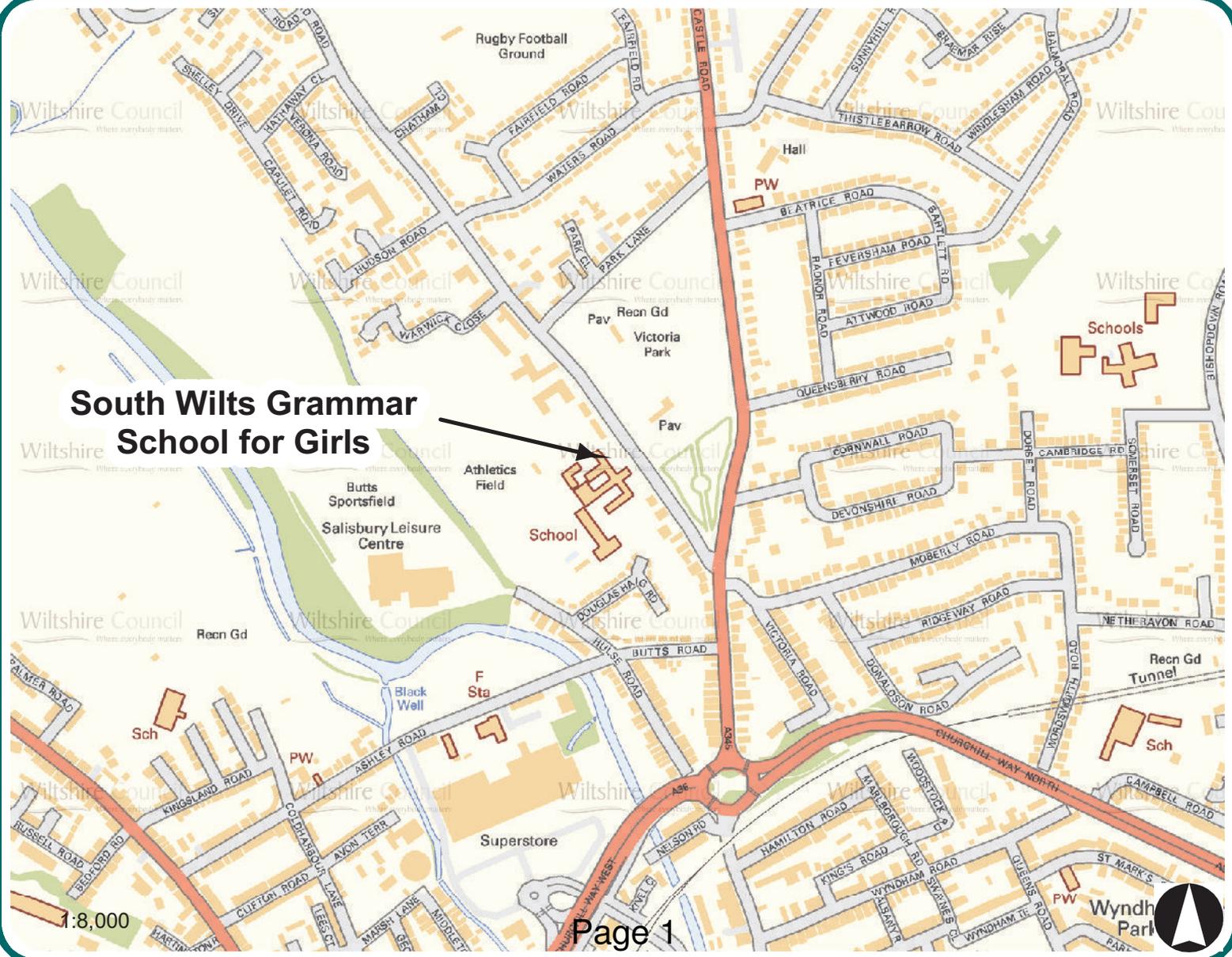
Venue TBC

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South Wilts Grammar School for Girls
Stratford Road
Salisbury
Wiltshire
SP1 3JJ

Wiltshire Council
Where everybody matters



South Wilts Grammar School for Girls

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Salisbury Methodist Church, St Edmund Church Street, Salisbury
SP1 1EF
Date: 27 June 2013
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Bill Moss,
Cllr Ricky Rogers, Cllr Ian Tomes and Cllr John Walsh

Wiltshire Council Officers

Stephanie Denovan, Service Director for Schools and Learning

Lisa Moore, Democratic Services Officer

Parvis Khansari, Service Director for Strategic Services (Highways & Passenger
Transport)

Tom Bray, Southern Wiltshire Community Area Manager

Town and Parish Councils

Salisbury City Council – A Child, J Collier, C Corbin, T Corbin, S Hocking, J Lindley, M
Osment, A Roberts & M Willmot

Laverstock and Ford Parish Council – C Burnell & D Law

Partners

Wiltshire Police – Inspector Andy Noble

Police and Crime Commissioner – Angus Macpherson

Wiltshire Fire and Rescue – Mike Franklin

Salisbury City Community Area Partnership (SCCAP) – Deborah Biggs & J Potter

St Edmunds Community Association – M Steptney & T West
Salisbury Tenants Panel – A Campbell & D Kronda

Total in attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman</u></p> <p>The Community Area Manager opened the meeting and called for nominations for Chairman for 2013/14.</p> <p><u>Decision</u> Councillor Ricky Rogers was elected as Chairman of the Salisbury Area Board for 2013/14.</p>
2	<p><u>Election of a Vice-Chairman</u></p> <p>The Chairman, Councillor Ricky Rogers called for nominations for Vice-Chairman for 2013/14.</p> <p><u>Decision</u> Councillor Brian Dalton was elected as Vice-Chairman of the Salisbury Area Board for 2013/2014.</p>
3	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the first meeting of the Salisbury Area Board under the new Council. He hoped that the Area Board would continue to work together as one on future achievements for the Salisbury Community Area.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Councillor Dr Helena McKeown – Salisbury Area Board Member • Marianna Dodd – Community Area Manager
5	<p><u>Declarations of Interest</u></p> <p>Board members declared the following interests:</p> <p><u>Item 7c Sainsbury's A36 Consultation</u> Councillors Dalton, Clewer & Tomes declared a non-pecuniary interest in the above item as they are Members of the Southern Planning Committee. <i>As this Item was for information only no action was required.</i></p>

	<p><u>Item 12 – Salisbury Market Place Refurbishment Update</u> Councillor Ian Tomes declared a pecuniary interest in the above item as he is a Salisbury Market Trader. <i>As this item was an update of information no action was required.</i></p> <p><u>Item 16 – Release of R2 Funding to Salisbury City Council</u> Councillors Dalton and Tomes declared a non-pecuniary interest in the above item as they are Members of the Salisbury City Council. <i>This item was to note a decision which had taken place outside of a Board meeting, therefore no action was required.</i></p>
6	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the last meeting held on Thursday 14 March 2013 we approved as a correct record and signed by the Chairman.</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • The decision made by the 2012/13 members of the Salisbury Area Board to produce a rota of Board members to attend CAYPIG (Young Peoples Issue Group) meetings had not yet been carried out. <p><i>Note: As new Councillors had now been elected to the Salisbury Area Board, the former decision to produce a rota no longer applied. Under Item 15 – Representatives to Outside Bodies, the Board nominated Cllr Dalton to act as the representative on the Youth Advisory Group (YAG, which had taken over from the CAYPIG).</i></p> <ul style="list-style-type: none"> • Feedback had not yet been received regarding the Salisbury Transport Strategy meeting to look at city centre transport. <p>Cllr Clewer informed the board that there had been a meeting of the Vision Board and that an update would be brought to the next Area Board meeting.</p> <p>Action: Community Area Manager to liaise with Vision Board to produce an update for the next Area Board meeting.</p> <ul style="list-style-type: none"> • When would the CATG submit bids to the Substantive Scheme as detailed on page 12 of the minutes? <p>Action: CAM to check on the progress of the bids to the Substantive Scheme and feed back at the next Area Board meeting.</p>

7	<p><u>Information items</u></p> <p>The Chairman drew attention to the following information items which had been attached to the agenda.</p> <ul style="list-style-type: none"> a) Safeguarding Thresholds b) Proposed reduction to the X3 – Salisbury to Bournemouth bus service. c) Sainsbury's A36 Consultation – Consultation Invite attached d) Update on the Maltings and Central Car Park Development
8	<p><u>Current Consultations</u></p> <p>The Board noted the information listed in the table of Consultations attached at page 25 of the agenda.</p>
9	<p><u>Update from Representatives and Community Issues</u></p> <p><u>Youth Advisory Group (YAG)</u></p> <p>Several young people were in attendance to speak about issues which affected them. These included:</p> <p>Mark; a young carer explained that he helped to cared for his brother. He had recently started a course which gave him the opportunity to take time out from his caring duties to take part in activity days. During the school holidays in August he would be taking part in a mountain camping event, in May the following year there would be a Coastal camp and in September 2014 there would be a forest camp.</p> <p>Dan was staying in accommodation at the Foyer in Salisbury. He and other young people renting rooms there were concerned about the high rent costs they were subjected to. He explained that the rooms were charged at £500 per month for people in full time employment, but lower for people in part time employment. This meant that most of the young people staying there could not afford to work full time as the rent was too high.</p> <p>One young person felt that the Bemerton Heath half pipe skate ramp should be developed to include more ramps to enable greater use by both skaters and BMX riders, as at present it was too cramped.</p> <p>Bea explained that there were too few ways for young people to display their art in public and had the idea of having a public art exhibition in the city centre.</p>

A young dance student explained that dance classes were too expensive; she had recently had to drop one of her dance classes due to the high costs. She would like to see more affordable dance classes around the Salisbury area for young people.

Winnie Manning the Youth Coordinator thanked all of the young people for sharing their issues with the Board. The Chairman thanked them for coming to share their concerns and ideas.

Salisbury City Community Area Partnership (SCCAP)

Debrah Biggs provided an update to the Board, a written copy of this is attached to these minutes.

Salisbury City Council (SCC)

Cllr Andrew Roberts gave an update to the Board, this included:

- Following the elections in May 2013, 15 new members had taken seats on the SCC.
- Cllr Penny Brown would be Mayor of Salisbury for 2013/14.
- Some members of SCC were currently on a trip to Salisbury's twin city in Germany.
- The redevelopment project in Queen Elizabeth Gardens was coming to the end; once the gardens had been fully planted they would be very impressive.
- A review of the processes would be carried out to establish if improvements could be made for future projects.
- Work on the skate park project would commence soon following a consultation on the design.
- Work on the crematorium was going ahead without any problems, thanks were given to all at Holy Redeema Church and the City Council for their assistance.
- Grass cutting schedule had been planned to allow wild flowers to grow.
- The Armed Forces day would take place on Saturday 29 June 2013, starting with a parade at 10.00am followed by several activities.
- A Summer Spectacular had been planned to take place on 24 August 2013 in Hudsons Field. This would be a free event including a fireworks display and a hot air balloon display.

	<p><u>Laverstock & Ford Parish Council</u> There was nothing to report.</p> <p><u>Police</u> Inspector Any Noble drew attention to the written update attached to the agenda pack.</p> <p>In addition to this Andy offered to provide an update and opportunity for questions and answers relating to the news release earlier that day surrounding the closure of the Wilton Road Police Station, for future use by the South Wiltshire University Technical College.</p> <p>This update took place directly after the Board meeting so not to delay the other items on the agenda.</p> <p><u>Fire</u> In addition to the written update attached to the agenda, Mike Franklin gave an update to the Board.</p> <p>The Draft Public Safety Plan for 2013/16 had been published and was under consultation. To view a copy, click on the link: http://www.wiltsfire.gov.uk/</p> <p>If you have any comments or views on the future plans, please send them to consultation@wiltsfire.gov.uk before 01 August 2013.</p> <p>If you would like to become a stakeholder to contribute to any future plans or ideas the Service has, please fill out a Stakeholder registration form found on our homepage under 'Have your say'.</p> <p>Over the last 10 years the number of fires attended had dropped by 48%. As many as 20 – 30% of homes do not have a smoke alarm fitted or in working order. Mike circulated referral cards for people to take away and complete if they wished to receive a free home safety check.</p> <p><u>NHS</u> A written update was attached to the agenda.</p> <p><u>Community Area Transport Group (CATG)</u> A table of current CATG schemes had been included in the agenda pack.</p> <p><u>Salisbury Area Board Issues</u> A link to the online Issues system was included in the agenda pack.</p>
10	<p><u>Local Highway and Streetscene Service</u></p> <p>The Board received a presentation from Tim Woolford, Local Highways and Streetscene Area Manager for the South, detailing the recent contractual</p>

changes from Ringway to Balfour Beatty which was implemented on 1 June 2013.

The new contract had reduced service providers down to just one. There would be a community team for each community area across Wiltshire. Within this team, there is a Community Coordinator, for Salisbury this would be Steve Pooler. An Engineer provides support to two coordinators, for Salisbury and the Southern Wiltshire community areas this would be Graham Axtell, both officers are based at the Wilton depot.

Comments and questions were then taken, these included:

- Why has the grass along the London Road not been cut for 3 months? Answer: There had been a few problems with the grass cutting during the contractual transition. However by the coming weekend the grass cutting should have been completed.
- Why was the contract started from 1st June when the grass grows so high during this season? Answer: Whilst grass cutting has been an issue, it actually only forms a small part of the contract.
- Will there be any improvements to the potholes along the bus route from West Harnham to the city? Answer: There is a programme of major maintenance issues, Tim agreed to check this following the meeting and feedback: *The only one that may get treated which was on the list is Hadrian's Close. However, there may be others to be done if there is more budget available. The Major Maintenance Section would review this.*
- Why was traffic being rerouted through the City and Elizabeth Gardens? Answer: Tim agreed to check this following the meeting and feedback: *The reason why they use this route is that there are no height restrictions in the guise of bridges. This is why it is signed as the main route for high vehicles into Church fields.*
- There are a lot of HGV's around the city at present, the developers should be charged for repairs to the roads. Answer: Tim agreed to take the comments back to Traffic Management.
- Is it the case that if one person reports a pothole, nothing is done until several reports have been logged? Answer: No, this is not the case. Once a report has been made, someone will go and inspect the hole to establish whether it meets certain criteria, if so then the hole is filled. The number to report potholes to Clarence is 0800 232323.

Several of the Board members felt that the Wiltshire budget for potholes was not being spent fairly across the county, with only £500,000 out of a total £14 million being spent on repairing potholes in Salisbury last year.

The chairman thanked Tim for his presentation and gave thanks to the contractors operatives who had worked late on several evenings on a second-cut to try and bring the grass cutting to an acceptable standard.

Salisbury Bus Station Update

The Board received an update on the proposed closure of the Salisbury Bus Station from the Service Director for Strategic Service's; Parvis Khansari.

Wilts & Dorset Bus Company informed Wiltshire Council (WC) several months ago of their intention to close Salisbury Bus Station. The Council started to look at options to introduce bus stops, in order to support existing timetables and services.

The work involves looking at possible sites for additional bus stops and bus layover locations around the city. There are currently locations under consideration for new bus stops in Milford Street, Castle Street and Endless Street.

There are also some bus layover locations being considered at Chipper Lane, Brown Street and possibly in Rollstone Street. All the locations will be designed to ensure safety of passengers and other road users.

All businesses and residents directly affected by the final proposals will be consulted, most probably in September 2013.

Comments and Questions were then taken, these included:

- The residents of Chipper Lane would not welcome buses parked up there.
- One regular user of the bus station noted that it was also regularly used by many children on their way to and from school. He felt that the children should have a safe place to wait.
- Would the consultation include people who come in to Salisbury on one bus but then catch another to get to their destination? Answer: No, but the new arrangement will consider how changeovers would be achieved in the centre.
- Is WC obliged to pay for the bus stops? Answer: WC is funded for and aims to encourage people to use the public transport or walk instead of using the car.
- A Better Bus Area grant was awarded last year, would this money be used as intended to improve the interchange experience? Answer: Parvis was unsure whether the funding was specifically for that. He agreed to find out and feedback to the CAM. The BBA grant is tied to specific projects that were put forward in the bid for funding. However, two of these relate to improving city centre waiting facilities (including the bus station) and the funding attached to these (£52,500 in total) could be used to help fund the necessary improvements to city centre stops,

	<p>providing it is spent by 31 March 2014.</p> <ul style="list-style-type: none"> • Could WC take on the service and make a profit? <u>Answer:</u> Legally Councils are not permitted to run commercial bus services. • It seems wrong that Wilts & Dorset are able to take the profit from the site but are not expected to pay for the new infrastructure. • If Salisbury is to lose the Coach Park soon, then there could be even more problems ahead. <u>Answer:</u> WC is aware of possible changes to the Coach Park and will act on that in due course. • There were plans for new Sixth Form provision in Salisbury by 2014, this may alleviate some of the problems surrounding the numbers of young people using transport to access education out of the county. <p>The Chairman thanked Parvis for providing the update.</p>
12	<p><u>Salisbury Market Place Refurbishment Update</u></p> <p>On the chairman request a sample of the granite blocks was displayed at the meeting. This was the surface block chosen by Wiltshire Council following the rejection of the Three Market Square sample panels at the Special Area Board meeting in August 2012.</p> <p>The block was larger and smoother than the previous samples and would ease the mobility issues raised. Area Board members had viewed and approved these blocks last February, this was the first public viewing of the blocks which come from China.</p> <p>The Board received an update on the Salisbury Market Place Refurbishment Project from Parvis Khansari, Service Director for Strategic Service's and Mildren's Managing Director, Chris Wingham.</p> <p>Mildrens and Wiltshire Council were working in partnership to reduce the impact of the development to local traders. Comments had been taken on board and phased work schedules had been implemented to aid businesses in continuing with their day to day lives.</p> <p>The work would be undertaken in three phases, the first phase had now been completed , the second phase would see work taking place in the southern half of the market place. A sample of the York stone was on display at the meeting. There were different shades of stone for the different areas of development.</p> <p>The ground works included a complete new set of electrical units and upgraded drainage before the concrete and stone was laid.</p>

	<p>Thanks were given to the city council, traders and businesses for their cooperation during the works.</p> <p>Phase 2 was hoped to be completed towards the end of July 2013 and the completion of phase 3 was planned for mid September, this would be dependent on weather conditions.</p> <p><u>Comments and Questions were then taken, these included:</u></p> <ul style="list-style-type: none"> • Would materials be available for future repairs? <u>Answer:</u> A supply would be kept and the suppliers would be asked to keep a supply for years ahead. • The completed work along New Canal does not include the cycle racks and seats what has happened to these? <u>Answer:</u> The cycle rack, planters, plaque, benches and lighting are all coming but we are waiting to install all of these pieces at the same time as those in the market square. • Ox Row has a number of businesses which require HGV deliveries, will they be using Fish Row and Ox Row? <u>Answer:</u> There are painted delivery bays outside Subway which are to be used for deliveries. • Have any tests been carried out on the removal of chewing gum from these stones? <u>Answer:</u> No tests have been carried out, however we have the maintenance in place to tackle this. • Will the diagonal path be kept in the new design? <u>Answer:</u> Yes and it will be highlighted with lighting either side. <p>The Chairman thanked Parvis and Chris for the presentation and asked for them to keep the Board informed on future progress, adding that the Market Square and the Guildhall were much loved by the people of Salisbury.</p>
13	<p><u>Salisbury Campus Consultation</u></p> <p>The Chairman of the Salisbury Campus Project; Patricia Fagan was unable to attend so group member Cllr Richard Clewer gave the update. A copy of the proposed plans and a model of the Campus was available to view at the meeting.</p> <ul style="list-style-type: none"> • A public consultation had just been completed. • The park and ride and a shuttle bus would be used to tackle concerns raised around parking and transport. • Once complete there would be a Hopper bus running from the Campus to the city centre. • Congestion could be experienced during peak times at the Castle Road and Butts Road junction, Highways were looking into this. • There would be a climbing wall within the Campus.

	<ul style="list-style-type: none"> • The planning application would go for approval in July. • Completion was planned for 2015.
14	<p><u>Area Board Funding</u></p> <p><u>Community Area Grants</u> The Board considered an application for funding from the Community Area Grants Scheme for 2013/14 from Harnham Memorial Hall, to replace 6 double glazed UPVC windows at the hall. Following discussion the board members voted on the application.</p> <p><u>Decision</u> Harnham Memorial Hall was awarded £897 towards their window replacement project at the hall. <i>Reason – The application is for a capital project and meets the Community Area Grants Criteria for 2013/14.</i></p> <p><u>Area Board Project/Councillor Bid</u> The Board considered one application under the Area Board/Councillor bid scheme for 2013/14. This was for £10,000 to purchase and install two brown tourist signs on entrance roads into Salisbury.</p> <p><u>Decision</u> The Salisbury Area Board awarded £10,000 to the Area Board Project/Councillor Bid to purchase and install two brown tourist information signs on entrance roads into Salisbury.</p> <p><u>Community Area Partnership Funding</u> The Board considered the bid from Salisbury City Community Area Partnership (SCCAP) for funding for 2013/14 as detailed in the report attached to the agenda.</p> <p>As it was the first meeting of the new Salisbury Area Board, the Chairman Cllr Ricky Rogers moved a motion to review the work of the Salisbury City Community Area Partnership and to investigate how other Area Board's carry out their Partnership work.</p> <p>Following discussion the Board members voted on the motion.</p> <p><u>Decision</u> The Salisbury Area Board agreed:</p> <ol style="list-style-type: none"> 1. That a Review of the Partnership would be undertaken with a Task & Finish Group set up to include 3 Councillors, Community Area Manager and other Officer support. This Group would look at past and present Partnership activity, initiatives undertaken by other Wiltshire Community Area Partnerships and how Community work was managed by other Area Boards which do not have a

	<p>Partnership.</p> <p>2. That an initial Tranche of funding of £3,759.50 (3 month tranche) was awarded to the Partnership, so that it could continue with its work.</p> <p>3. That a report would be produced for the next Area Board meeting on 12 September 2013, outlining the findings and recommendations of the Review Group.</p>
15	<p><u>Representatives to Outside Bodies and Working Groups</u></p> <p>The Salisbury Area Board considered the recommendations for Outside Bodies and Working Groups as set out in the agenda. With the addition of the Air Quality Action Group to the list, the Councillors then voted.</p> <p><u>Decision</u> The Salisbury Area Board:</p> <ol style="list-style-type: none"> 1. Approved the Nominations of Representatives to Outside Bodies and Working Groups for 2013/14 (as detailed in the list attached to the agenda). 2. Agreed to re-constitute the Salisbury Shadow Community Operations Board (COB) and the membership for 2013/14 (as detailed on the list attached to the agenda). 3. Agreed that the Area Board Representative for the Community Area Transport Group (CATG) for 2013/14, would be Councillor Brian Dalton. <p>Further membership and vacant positions of the CATG will be decided at the first CATG meeting, and be reported back to the Board in due course. The Area Board representative for the SCCAP would be appointed at the next meeting in September, once the review had been carried out.</p>
16	<p><u>R2 Funding released to the Salisbury Skatepark project</u></p> <p><u>Decision</u> The Salisbury Area Board noted the delegate decision to release £95,000 of R2 Funding to Salisbury City Council, which was made following the last Area Board meeting on 14 March 2013. This money was for use on the</p>

	Churchill Gardens Skate Park project, as detailed in the report attached to the agenda.
17	<u>Close - An Opportunity to Meet Your Councillors</u> The Chairman thanked everyone for coming and invited those interested to stay for the Wilton Road Police Station update, which took place directly after the close of the meeting.

Poetry On Location

I am asking for your approval today to engrave two lines of poetry into four paving slabs in the South West corner of the Market Square in Salisbury

From the poem 'Lost' by Vikram Seth:

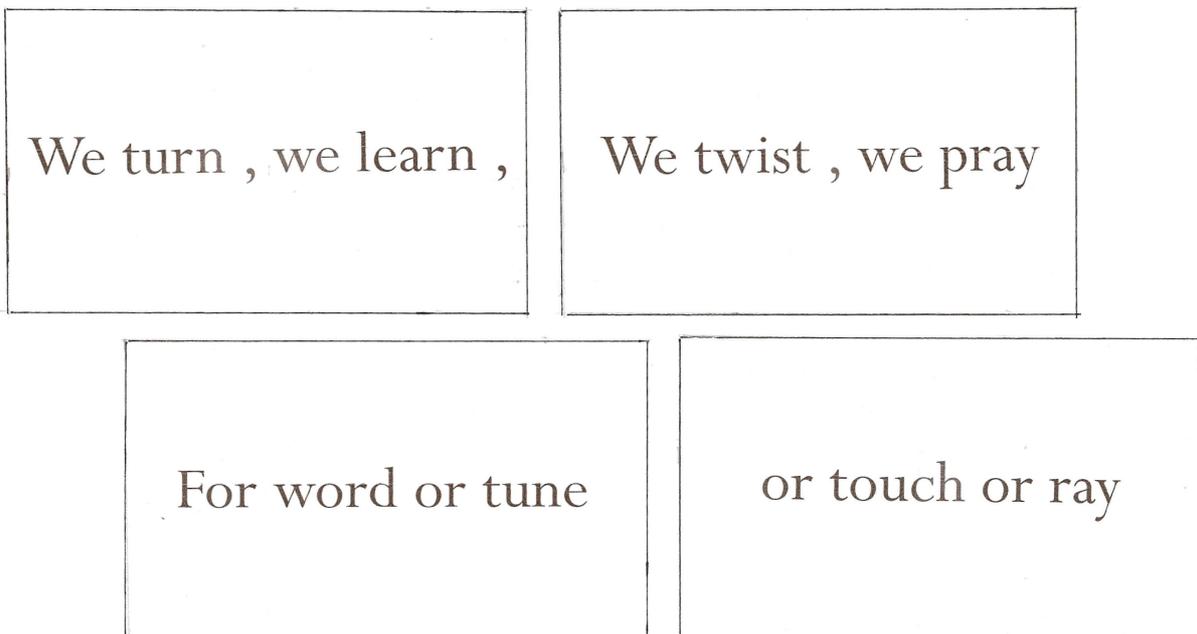
'We turn, we learn, we twist, we pray
For word or tune or touch or ray'

Our intention is to:

- Bring beautiful poetry into the public sphere in Salisbury
 - It is currently woefully underrepresented
- Remind both tourists and residents in Salisbury that poetry broadens the reach and deepens the tone of everyday life
- Promote the display of public poetry in other towns around the country
- Help readjust the cultural axis in Salisbury
 - There is an unjustified preconception that the Cathedral Close is Salisbury's centre of cultural activity

The Lines:

- Have been chosen alongside classes from several local schools, Salisbury Arts Centre, Salisbury Poetry Café and other key members of Salisbury's artistic community
- Were unanimously chosen to be the above, by Vikram Seth, a celebrated member of the national, contemporary cultural scene
- Will fit onto four 600x800-900mm york stone paving slabs:



The engraving:

- Will take no more than two weeks to complete and install
- Will be executed by Harry Jonas, a local stonemason who has worked extensively in and around Salisbury



Inspiration came from the **Leiden Wall Poem Project** and **Winning Words** initiative, part of the 2012 Olympic games

- In Leiden over 100 poems are painted, engraved and inscribed onto public and private buildings
- Leiden is internationally praised as a shining example of the sensitive promotion of culture in a modern context
- It has significantly benefited through tourism as a direct result
- Poems were engraved into the Olympic Park as part of the Winning Words initiative
- We want to keep this alive for future generations

The cost has been fully underwritten by the Forward Arts Foundation, the national charity that creates and organises National Poetry Day

Purple Flag Update for Area Board 12th September 2013.

Salisbury was awarded national purple flag status, in September 2012. This is indicative of a safe night out and a city alive after 5 pm. There is a rigorous renewal programme in place to ensure standards are maintained and improved on an annual basis. There were a number of key points which the purple flag group have been working on to ensure we are successful in retaining this sought after accolade, these include:

- **Increased opening hours of the NHS drop in clinic** – *A funding bid has been submitted and the outcome should be known September 2013.*
- **Concerns over the pedestrian versus traffic outside some bars along Fisherton Street near to Moloko Bar** – *working with Licensees to address this through the new late night economy group.*
- **Street cleaning along Fish Row needs to be looked at after 10pm as litter was very evident in some streets in the centre of the city** – *schedule has been reviewed and is working well with the new Contractors Balfour Beatty. Follow up assessments showed very little litter after 10pm and the centre of Salisbury is the first to be cleaned in the morning.*
- **The transport hub is very central, but extra services late at night could be reviewed** – *local services continue until after midnight and there are a number of taxi firms operating within the vicinity offering a safe mode of transport out of the city.*
- **Some areas need better lighting** – *A list of locations has been collated and passed to the relevant service area for action.*

There were some key points to note which have been subject to continued development over the 12 month period:

- Excellent Pub watch and Street Pastor schemes in place of great credit to all who participate and run these ventures.
- Salisbury is a fantastic City with so much history and old buildings that have been kept fresh and appropriate for its inhabitants and tourists.
- The Art and Youth offer at both the Playhouse Art centre and at the Skate park are exceptional and well worthy of note.
- Both Assessors felt that the coming together of the various councils to form the Purple Flag working group and to focus so determinedly on achieving status is of great credit to them all.

The Group have a robust action plan in place made up of short, medium and longer term action points, in compassing the above actions: Including:

- **The implementation of a night cafe** – *this has been piloted for a period of 6 months with good results, this has been extended for an additional 6 month period, and it will continue to be managed by the Street Pastors and will offer a safe place for people to go late at night.*
- **Purple Flag Charter** - *where businesses from both daytime and night time economies are being asked to sign up to show their support for the Purple flag initiative. The Charter seeks to promote and build on the links that already exists between businesses and to further highlight Salisbury as a fantastic city.*

- **No Parking Milford Street** – *Vehicles are being asked not to park in the area in the evening from 7 – 7am Saturday nights to ensure there are limited obstructions when driving through the area at night.*
- **Late night economy group** – *attended by all venues open after midnight to discuss collectively how best to manage night time economy issues.*
- **Other projects include;** *a full list of restaurants which has been collated showing the full range of eateries on offer, work has begun with taxi firms to reduce the number of people carrying alcohol on board, sign up of late night venues to the safe places scheme. Work on the early evening offer and a review of the Purple Flag boundary area.*

Renewal process

The renewal application will be submitted on the 3rd October. The focus will centre on the above information. This will be supported by statistical evidence from various partner agencies.

We will know the results of the re-assessment by the start of December.

Update on National purple flag week celebrations.

Salisbury will be celebrating Purple Flag week 21st -29th September. This is a great opportunity to promote our beautiful city as a safe place to visit after 5 pm.

There are a number of activities and events which have been organised throughout the week including:

Treasure hunt around the city—this easy and fun family competition is to encourage movement around the city centre and is being held 12th August to 9th September. A number of businesses have kindly offered to house the treasure (a large alphabetical letter) in their shop window and there are some fantastic prizes for the lucky winners and runners up. The winner will be drawn live on Spire Fm at 5pm on Friday 27th September outside the Guildhall.

Purple Envelope Voucher Scheme —another simple and easy competition for you to participate in and we provide the purple envelopes! Amanda Newbery of the Chapel Nightclub will drop off a number of purple envelopes into you which you can add a discount or money off voucher (you may have other ideas) and then you hand them out to your customers who reach a certain spend, come in wearing purple, every third customer or other as chosen by you during Purple Flag Week.

Vintage Market - We are pleased to announce on the 27th September there will be a Vintage Market in the Guildhall Square from 2 – 8pm, which is seen as a great opportunity to build on our early evening economy offer. The Market is being organised by Salisbury City Council and Wiltshire Council and will conclude with a drinks reception at the Guildhall.

There are a number of ways that local businesses can be involved, for further information visit - www.allaboutsalisbury.co.uk

**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
12th September 2013**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre

Beat Manager – PC Dave Ballard

PCSO – maternity leave

PCSO – Emma Fisher

PCSO – Matt Katsande

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Matthew Smith

Team Sgt: PS Jenny Bailey-Hobbs

Castle Rd & Bishopdown

Beat Manager – PC Samantha Dutton
PCSO - Nicola Clark

Bemerton Heath

Beat Manager – PC Simon Davies
PCSO – Oliver Royston
PCSO – Gemma McIndoe

St Paul's & Churchfields

Beat Manager – PC Emma Higgins
PCSO – Stephanie Biggs
PCSO – Hannah Milburn

Harnham

Beat Manager – PC Fritz Macaulay
PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Whilst the overall performance picture is encouraging over rolling year, we are working hard to meet challenging targets around Non Dwelling Burglary and Violence. To that end, a month of focussed activity on local Burglary Offenders has borne fruit with disruptive work and notably multiple charges on one David Clift for several City Centre burglaries on local businesses and possession of a weapon. The week beginning 16th September sees a national initiative to reduce the harm caused by alcohol. Locally, this will see a combination of overt and covert activity around licensable activity, harm prevention and education which dovetails with work ongoing within the Purple Flag scheme.

CRIME & DETECTIONS compared to previous year

ES Salisbury NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	3018	2598	-420	-13.9%	27%	29%
Domestic Burglary	100	46	-54	-54.0%	19%	26%
Non Domestic Burglary	239	209	-30	-12.6%	10%	7%
Vehicle Crime	295	244	-51	-17.3%	4%	11%
Criminal Damage & Arson	663	608	-55	-8.3%	24%	24%
Violence Against The Person	510	509	-1	-0.2%	45%	50%
ASB Incidents (YTD)	1096	844	-252	-23.0%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).</p>						
<p>* Detections include both Sanction Detections and Local Resolutions</p>						

Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

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Public opinion survey – Salisbury – Salisbury Section

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectorsⁱ ensuring that the results for each sector were significantⁱⁱ.

The aims of this survey are:

- To measure public perception of Wiltshire Police and how communities are policed
- To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
- To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the Salisbury section. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

Public perceptions linked to the Police and Crime Commissioner Priorities

	Salisbury Section	Salisbury Sector	Wiltshire Police Force Area
Feel safe when outside in their local area during the day	93.1%	93.8%	93.4%
Feel safe when outside in their local area after dark	66.2%	70.6%	63.9%
Satisfaction with the level of police visibility in their neighbourhood	61.4%	60.1%	59.1%
Number Surveyed	231	386	4408
Population	41370	70900	684028

Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

* Wiltshire average is the Wiltshire Police Force Area

What types of crime and anti social behaviour (ASB) cause a problem in your area?

Issues in the local area	There are no crime and ASB issues in my local area	People being drunk or rowdy in public places	Teenagers hanging around	Graffiti & vandalism to public property	Domestic burglary	Graffiti & vandalism to private property
Salisbury Section	53%	17%	14%	8%	7%	7%
Salisbury Sector	55%	14%	14%	8%	8%	8%
Wiltshire Police Force Area	54%	10%	16%	8%	8%	8%

What are the concerns in your area?

Concerns in local area	Salisbury Section	Salisbury Sector	Wiltshire Police Force Area
Lack of facilities for young people	50%	53%	56%
Unemployment	39%	30%	37%
Anti-social behaviour	36%	32%	34%
Crime	28%	26%	29%
Drug misuse	27%	24%	30%
Lack of local amenities	23%	22%	25%
Poverty	19%	17%	14%
Standard of public transport	14%	20%	20%
Standard of education services	13%	11%	12%

What should the priorities be in your area?

Priorities	Salisbury Section	Salisbury Sector	Wiltshire Police Force Area
More police out and about	27%	27%	29%
None - not a problem in my area	20%	23%	24%
None - police do as much as they can	19%	17%	16%
Tackle minor crimes and anti-social behaviour	7%	6%	6%

Perceptions of Crime and ASB

Perceptions of Crime and ASB being a problem in the Salisbury Sector are below the average for the Wiltshire Police area.

- The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the Salisbury Sector the average score is slightly below the force average at 3.12, the average score for the Salisbury Section is slightly higher and in line with the force average at 3.38
- The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the Salisbury Sector the average score is slightly lower than the force average at 3.11, perceptions of ASB are slightly higher for the Salisbury Section at 3.41.

The perceptions of low levels of crime and ASB are in line with the actual crime and ASB levels; although crime and ASB levels are higher than the force average this is seen in other areas that draw a transient population as a result of retail, tourism, etc.

- There were 53 crimes per 1000 population in the Salisbury sector in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- There were 41 reported ASB incidents per 1000 population in the Salisbury sector in 2012/13, in comparison to a Wiltshire average of 37 incidents.

ⁱ Wiltshire Police is divided geographically into 11 local policing sectors. These sectors are then further divided into sections - these usually consist of a large town and the neighbouring villages or community areas.

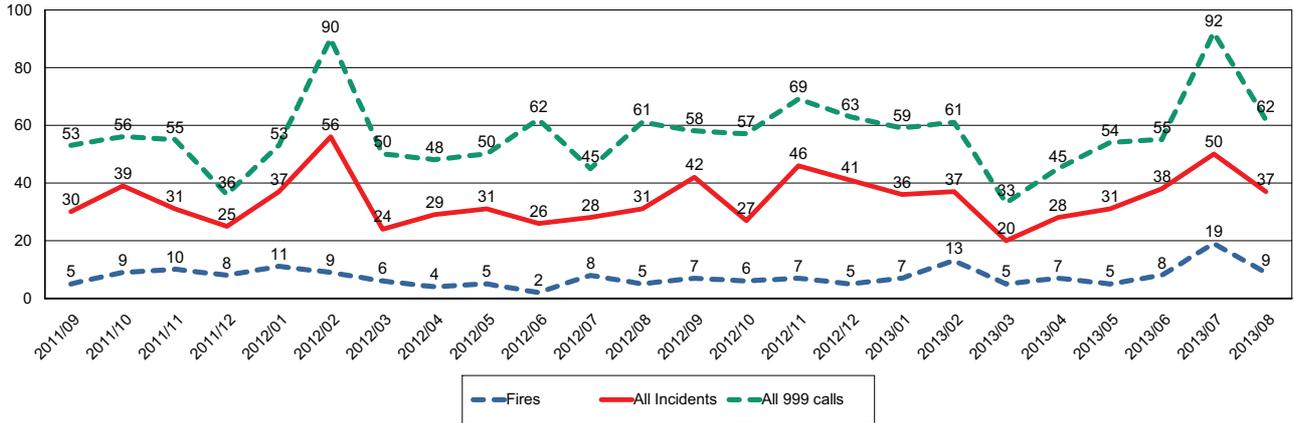
ⁱⁱ Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within $\pm 1.5\%$ of the current result at force level. At sector level there is a 95% chance that the result would fall within $\pm 5\%$ of the current result.



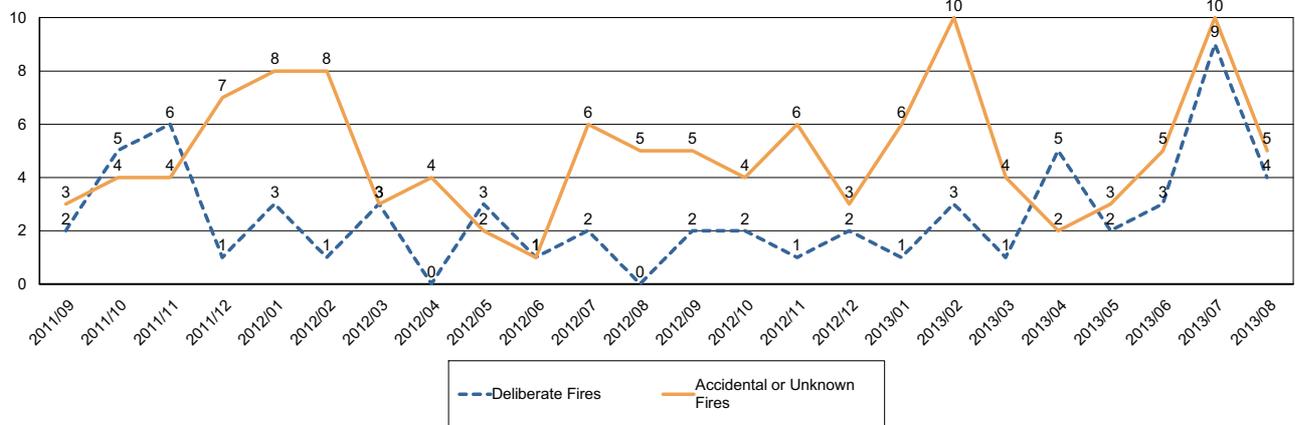
Report for Salisbury Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

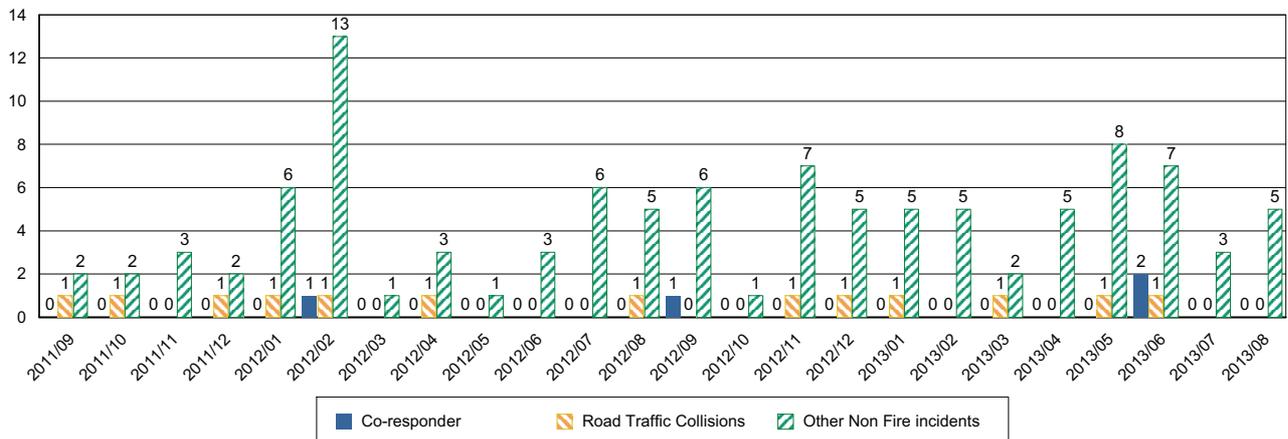
Incidents and Calls



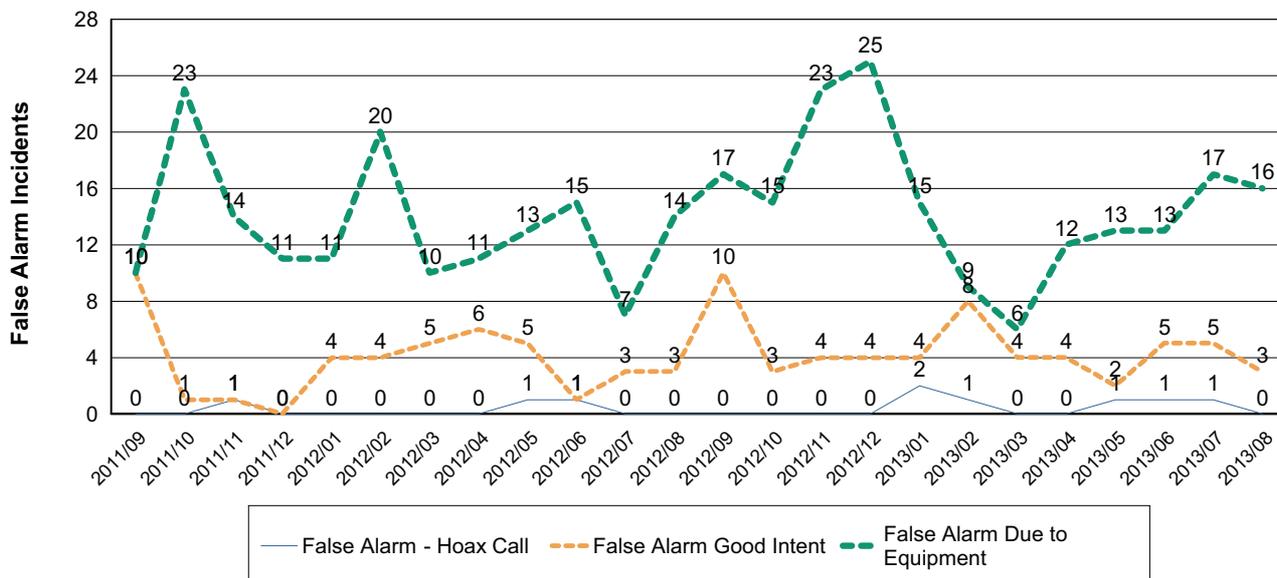
Fires by Cause



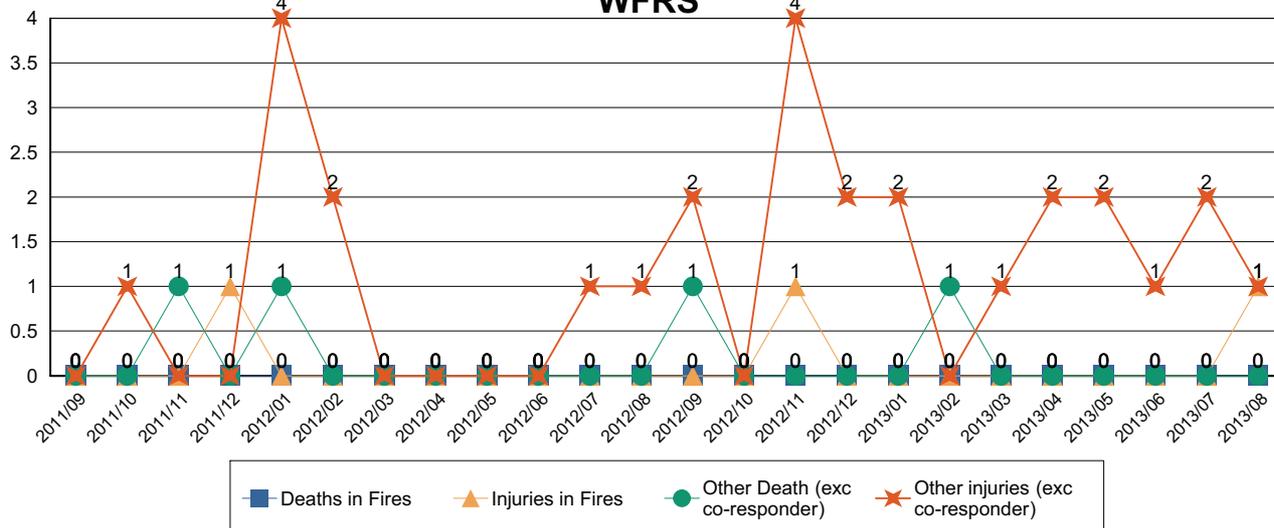
Non-Fire incidents attended by WFRS



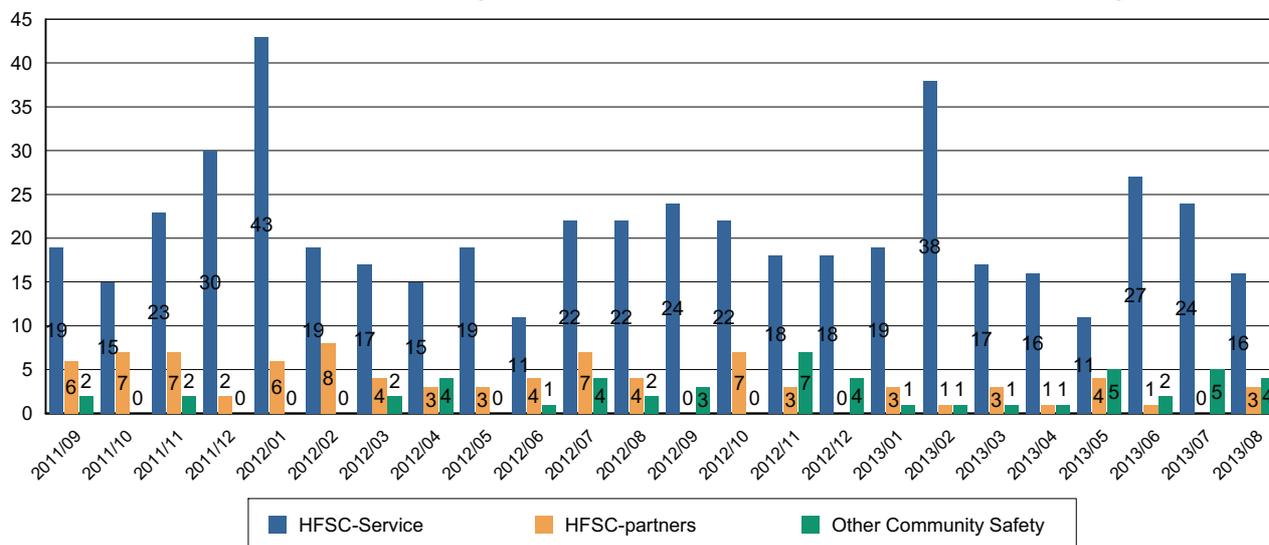
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



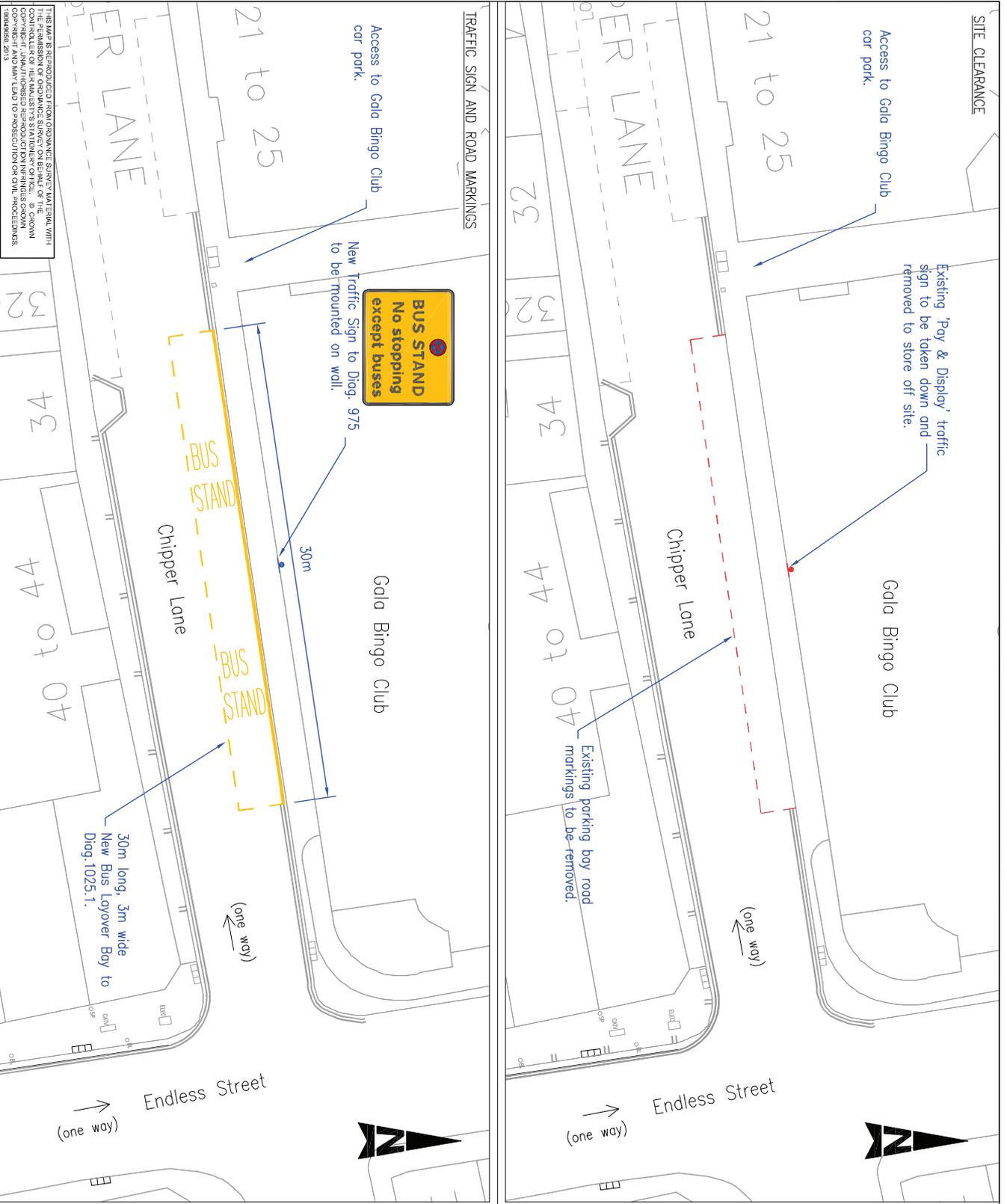
Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

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P:\08585\Hard\T\W\0808\Projects\5120291 - Wilts Salisbury Bus Stop Area & Busloop - CHN8585\007 Drawings & Notes\Drawings\085120291-ATK-3024-SD-DR-C-021 Chipper Lane Construction Details Rev 2.0.dwg



Notes

- All dimensions are in metre unless noted otherwise.
- Location of traffic sign and road markings to be agreed on site with the Engineer prior to installation.
- All proposed yellow markings to be Primrose Yellow.
- Refer to TRO's for further details of road markings locations.

Key

- Existing Road Markings to be removed
- Existing Road Markings to remain
- New Road Markings

Proposed 'No Stopping' Traffic Signs
 Sign to be mounted on building wall
 1 number sign - Material Class RA2 (12899-1:2007)

TRAFFIC SIGN SCHEDULE

Scheme Ref.	Ref.	TS01 - Diagram	957	X-height	20.0
Salisbury Bus Station	TS01	Diagram	957	X-height	20.0
Sign	letter colour	BLACK	SIGN FACE	Width	290mm
Background	YELLOW	Border	BLACK	Height	225mm
Material	Class RA2 (12899-1:2007)	Area	0.07sq.m		

ATKINS
 Consulting Engineers, County Office, Wilshire Park, 14, 7th Floor, 11225 730360
 www.atkinsgroup.com

Wiltshire Council
 Where everybody matters

Project: Salisbury Bus Stop Infrastructure

Chipper Lane Construction Details

Serial	Issue	Date	Author	Checked	Date
S4	Final	12/07/13	JDA	KAG	12/07/13
S4	For Construction Approval	01/07/13	JDA	KAG	01/07/13
S4	For Construction Approval	01/07/13	JDA	KAG	01/07/13

Small Scale: A3 Original Scale: 1:250 Design/Drawn: CHN8585 Checked: CHN8585 Date: 12/07/13
 Status: S4 Drawing Number: 5120291-ATK-3024-SD-DR-C-021 Rev: P2.0

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WILTSHIRE COUNCIL

ITEM 10

SALISBURY AREA BOARD
12 September, 2013

SCCAP REVIEW 2013

1. Purpose of the Report

This report intends to inform the Board and members of the public of the findings and recommendations of a review of the Salisbury Community Area Partnership (SCCAP).

2. Background

2.1 Background Information about Community Area Partnerships and SCCAP

- Since its inception in June 2009, the Salisbury Area Board has had the benefit of a community area partnership, Salisbury City Community Area Partnership (SCCAP), known as 'Our Salisbury'.
- The Wiltshire Community Area Partnership Agreement specifies the two-fold remit of a (CAP):
 1. Identify local priorities
 2. Promote local action.
- The CAP is made up of unelected local people who come together to discuss local issues and try to get things done. The membership of SCCAP is varied and includes voluntary sector organisations, Police, representatives for young people, business organisations, city councillors and officers.
- CAPs in Wiltshire are eligible for funding from their Area Board to help pay for their running costs. SCCAP has received four years of Salisbury Area Board's funding to date.
- A CAP's role is to be in touch with the local community and find out what they think about living and working in the area. SCCAP largest undertaking was to establish what Salisbury people's issues were and subsequently delivered a Community Area Plan for Salisbury. They also developed Themed Groups in specific areas linked to issues raised in the Community Plan.

2.2 Reasons for the review

Local elections were held on 2 May, 2013 which resulted in a newly elected Salisbury Area Board whose first meeting was held on 27 June, 2013.

At the meeting of 27 June, 2013, the incoming Chairman, Cllr Ricky Rogers moved a motion to review the work of SCCAP with the aim of establishing the effectiveness of

the current partnership structure in helping to build a strong and resilient community in Salisbury.

2.3 The process of the review

- A Task & Finish Group (TFG) was established, comprising three Area Board Councillors and the Salisbury Community Area Manager. Terms of Reference were produced and a Scoping document prepared to steer the group.
- The TFG looked at past and present Partnership activity, initiatives undertaken by other Wiltshire Community Area Partnerships and ways in which Community work was managed by other Area Boards which did not have a Partnership.

2.4 Findings

The TF & G asked questions and looked at evidence as follows:

1. Does the Board really need to continue to have (and to fund) a Partnership?
2. Is the current partnership structure effective in helping to build strong and resilient communities?
3. Are there alternative models or approaches that could operate more effectively within the City?
4. What does the Board and the community expect of SCCAP and what outcomes does the Board want from the partnership?
5. How does SCCAP's current performance compare to expected performance?
6. Do SCCAP's activities logically lead to the expected outcomes?
7. How is promotion and establishment of SCCAP being managed?
8. What are the full costs and benefits of SCCAP?
9. How can benefits and outputs of SCCAP be increased?
10. How can the number and costs of inputs to SCCAP be decreased?
11. What are the alternative ways of delivering the service?
12. How can any change to SCCAP best be managed, implemented and communicated?

Evidence

- SCCAP Membership including its Steering Group, Wider SCCAP membership and themed grouped membership
- SCCAP website
- Community Area Partnership Agreement (CAPA)
- 'Our Salisbury' Community Area Plan
- Themed Group reports
- Budget figures (2010 – 2013) and budget breakdowns
- SCCAP workplans

- Material from other Wiltshire community areas: Bradford on Avon workplan and budget plan, written submission from Allison Bucknell, Wootten Bassett & Cricklade; written submission from Laura Pictor, Wiltshire Forum of Partnerships (WFCAP)
- Meetings and discussions with key stakeholders: Cllr Richard Britton, Chair South Wiltshire Area Board; Cllr Chris Williams, Chair Tidworth Area Board, Cllr Andrew Roberts, Leader Salisbury City Council
- Meeting and discussions with Debrah Biggs, Chair of SCCAP; Margaret Willmott, Leader of Environment themed group.

3. Recommendation

The TFG is keen to emphasise its acknowledgement of the continuing hard work and dedication of the current SCCAP Chair and membership in their role to serve the Salisbury community.

The TFG unanimously agrees that SCCAP has successfully produced the Salisbury Community Plan which will help to steer future projects in the community and have set up Themed groups which can continue to grow.

The TFG recognises that each community area operates independently in terms of partnerships and that there is no model common to all areas. Salisbury needs to establish a model that is fit for purpose to its own community area needs.

The TFG proposes that:

- 1. The Board continues to have a Community Area Partnership but operates a alternative model/approach to the current SCCAP structure**
- 2. Salisbury City Council considers taking on a lead role in partnership with the Area Board, which includes provision of funding and administration**
- 3. A more local approach is taken, on a ward or neighbourhood basis, to identify and promote actions.**
- 4. 4. A theme-based approach is continued for Salisbury-wide strategic issues, with each Area Board member taking responsibility for a specific theme.**

It is recommended that Members:

- 1. Note the report**
- 2. Allocate the balance remaining of £11,278.50 to SCCAP up to the end the March, 2014 so that they can continue their work and assist in the workshop**
- 3. Convene a workshop to bring together stakeholders to identify a new model and future ways of working in partnership for the benefit of the community**

Report Author: Marianna Dodd, Salisbury Community Area Manager
Tel No: 01722 434696
E-Mail: Marianna.dodd@wiltshire.gov.uk

Background papers: A file containing evidence to the SCCAP review can be accessed via the Salisbury Area Board website link:
<http://www.wiltshire.gov.uk/council/areaboards/salisburyareaboard.htm>

WILTSHIRE COUNCIL

ITEM xx

SALISBURY AREA BOARD
(12 September, 2013)

Community Area Transport Group (CATG) Update – 2013/14

Purpose of the Report

To ask the Salisbury Area Board to consider and approve the recommendations from the Salisbury Community Area Transport Group (CATG) outlined in this report:

1. To note the progress on 2012/13 prioritised schemes (see Appendix 1)
2. To note the bid to the Substantive Scheme (see Appendix 2)
3. To approve the list of schemes recommended for prioritisation (See Appendix 3)
4. To approve the list of schemes recommended for retention and further consideration (see Appendix 3)
5. To approve the list of requests recommended for removal (see Appendix 3)
6. To note the recommendation that Issue 2969, replacement of bus shelters, is put forward as an Area Board project (see Appendix 3)

1. Background

- 1.1. In 2013/2014 the 18 Area Boards were allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Salisbury Area Board was allocated £14,728.
- 1.2. The 18 Area Boards were allocated a further £150k to fund speed limit reviews, with flexibility to choose whether to use the additional funding to do speed limit reviews or use it to fund CATG schemes. Salisbury's additional allocation was £4,500 bringing its total CATG budget to £19,258.
- 1.3. If funding is awarded in line with CATG recommendations outlined in this report, Salisbury Area Board will have a CATG balance of £8,758.
- 1.5. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.6. Salisbury Area Board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the Area Board.

- 1.7. The means by which the public, Town and Parishes can identify issues for consideration to the Salisbury CATG is via the Community Issues system.
- 1.8. Summaries of Salisbury CATG meetings are made available on the Salisbury Area Board web pages of the council's website.

2. Recommendations from CATG

- 2.1 To note the progress of CATG 2012/13 prioritised schemes (see Appendix 1)
- 2.2 To note the bid to the substantive Highway scheme of £23,000 for Orchard House, Stratford Road (see Appendix 2)
- 2.3 To approve the List of Schemes recommended by CATG for prioritisation and funding. Total funding requirement is £10,500 leaving a balance of £8,758 (see below and Appendix 3)
- 2.3.1 Issue 2942: BP Garage London Road – Coloured surface treatment & bollards £5,000 for London Road & Downton Road
 - 2.3.2 Issue 2950: The Oakbournes, Ash Crescent – dropped kerbs - £2,000
 - 2.3.3 Issue 2480: Odstock Road near junction of Rowbarrow – dropped kerbs - £2,000
 - 2.3.4 Issue 2684 and Issue 2900 (considered as one scheme) Odstock Road/Ridings Mead - Controlled crossing near bus stop adjacent to Ambulance Station - £1,000
 - 2.3.5 Issue 2868: Devizes Road, nr Highbury Ave – Pedestrian Crossing - £500
- 2.4 To approve the list of schemes recommended for retention and further consideration (see below and Appendix 3)
- 2.4.1 Issue 2571: Junction of York Road/Devizes Road – Improve the junction
 - 2.4.2 Issue 2819: Macklin Road – request for one-way system
- 2.5 To approve the list of requests recommended for removal (see below and Appendix 3)
- 2.5.1 Issue 1990: Water Lane – double mirror requirement
 - 2.5.2 Issue 1769: Netherampton Road – hazardous crossing
 - 2.5.3 Issue 2500: North side of Lower Road – dropped kerbs
 - 2.5.4 Issue 2539: Lower Road (where Broken Bridges footpath meets Lower Road) – footpath/dropped kerbs
 - 2.5.5 Issue 2538: Lower Road – footpath requirement
 - 2.5.6 Issue 2890: New Canal, St Catherine Street – Pedestrian crossing

- 2.5.7 Issue 2908: Junction of Harnham Road and Old Blandford Road - Tarmac on grass section of bus stop area
- 2.5.8 Issue 1768: Improvements to the crossing facilities close to Queensberry Road.

2.6 To note the recommendation that Issue 2969, replacement of bus shelters, is put forward as an Area Board project (see Appendix 3)

2.6.1 Issue 2969 – bus shelter - £2,000

3. Environmental & Community Implications

- 3.1 Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project

4. Financial Implications

- 4.1 All decisions must fall within the Highways funding allocated to the Salisbury Area Board

5. Legal Implications

- 5.1 There are no specific legal implications related to this report.

6. HR Implications

- 6.1 There are no specific HR implications related to this report

7. Equality & Inclusion Implications

- 7.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

Nb CATG Minutes can be located on the Salisbury Area Board website at

<http://www.wiltshire.gov.uk/council/areaboards/salisburyareaboard.htm>

Appendices:

- Appendix 1: Salisbury 2012/13 CATG Schemes in progress
- Appendix 2: Bid to Substantive Highways Scheme
- Appendix 3: CATG Minutes of 7 August, 2013 advising of:
 - Salisbury CATG Schemes recommended for Prioritisation
 - List of schemes recommended for retention and further consideration
 - List of requests recommended for removal
 - Recommendation for an Area Board project

Report Author: Marianna Dodd, Salisbury Community Area Manager
Tel No: 01722 434696
E-Mail: Marianna.dodd@wiltshire.gov.uk

SALISBURY COMMUNITY AREA TRANSPORT GROUP (CATG)

Appendix 1: Salisbury 2012/13 CATG Schemes in progress

Street	Scheme Description	Budget	Status	Progress Update
Stratford Road	Orchard House	£7k	Ongoing	A substantive CATG bid has been submitted for £23,000 to implement the scheme at Orchard House. A decision on the awarding of substantive CATG funding is expected by the end of August 2013. The outcome of the bid will be relayed to CATG members
Cherry Orchard Lane	Footway improvement by railway bridge	£1k	Ongoing	Awaiting a quote from Balfour Beatty (council's contractors) to undertake the footway improvements. Highways officers to chase a response from Balfour Beatty.
Various city locations	Dropped kerbs	At least £5k	Ongoing	Awaiting a quote from Balfour Beatty (council's contractors) to construct the dropped kerbs. Highways officers to chase a response from Balfour Beatty.
Stratford Road	Feasibility Study for a Pedestrian Crossing outside Stratford Court Residential Home	£1k	Scheme on hold pending implementation of residents parking scheme.	Residents Parking Zone H implementation to commence in September 2013 and will take approximately eight weeks to complete. Once implemented a further pedestrian crossing assessment will be undertaken and the results reported back to the CATG.

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Application for Substantive Highway Scheme Funding

This form should be completed and submitted to the highways officer serving your Area Board's Community Area Transport Group by the end of July 2013 and copied to Spencer Drinkwater in the Sustainable Transport Group

Applicant Details:

Name:	Marianna Dodd
Area Board:	Salisbury
Email:	marianna.dodd@wiltshire.gov.uk
Tel:	01722 434696

Description and Location of Proposed Scheme:

Scheme name	Orchard House Footway
Town/village:	Salisbury
Road name/area of town/village:	Stratford-Sub-Castle, Stratford Road Grid Ref: 414,386 / 132,038
Brief description of scheme:	<p>To construct a small length of footway, where currently none exists, in front of a property called Orchard House on Stratford Road in Stratford-Sub-Castle.</p> <p>The proposed footway will help form a priority working system and would serve two purposes; the first will be to improve pedestrian/disabled routes to/from Stratford-Sub-Castle Primary School, the second will be to slow the speed of vehicles using Stratford Road.</p>

Scheme Costs and Funding Sought:

Estimated total cost of Scheme	£30,000
Contribution from CATG's Discretionary Highways Budget	£7,000
Contributions from third parties (e.g. town/parish councils)	£0
Funding sought from Substantive Highway Scheme Fund	£23,000

.....
Signature of Area Board Chair/Community Area Manager:

.....
Date:

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**Salisbury Community Area Transport Group (CATG)
Action Notes of Meeting
07 August, 2013**

Attendees	
Councillor Brian Dalton (Chair)	Salisbury Area Board
Marianna Dodd (MD)	Community Area Manager
Peter Durnan (PD)	COGS
Patricia Fagan (PF)	Elizabeth House
David Law (DL)	Laverstock & Ford Parish Council
Pam Rouquette (PR)	Salisbury Walking Forum
Helen Rowe (HR)	Age UK
Paul Shaddock (PS)	Senior Highways Technician
Margaret Willmot (MW)	Agenda 21 & SCCAP
Tim Woolford (TW)	Area Manager, Highways & Streetscene
Apologies	
Graham Axtell (GA)	Highways and Streetscene Engineer
Cllr John Collier (JC)	City Councillor
Elizabeth Piner (EP)	Community Transport
Heather Blake (HB)	Senior Transport Planner
Cllr James Robertson (JR)	City Councillor
Cllr Mark Timbrell	City Councillor
Stakeholders Invited into the meeting	
Cllr Ricky Rogers	Chair Salisbury Area Board
David Brown	Resident
ITEM	ACTION
<p>1. Welcome, Apologies & Introductions As noted above.</p> <p>2. Action & Matters Arising Matters arising from the last meeting</p> <p>Shady Bower: PF asked for an update as it was taking a long time to resolve. PS advised that all requests for waiting restrictions had to be made through the City Council who liaise with Network Management at Trowbridge who prioritise the request against criteria prior to a decision being made. The request might be on the list for a number of years until funding becomes available. PS asked MD to circulate information about the request for waiting restrictions to CATG members. The Chair said that any queries of this type should be followed through with the City Council and/or the Wiltshire Council highways officers.</p> <p>30 and 20 mph wheelie bin stickers: MD confirmed that arrangements are in hand to leave these with the City Council, Salisbury Library and Milford Street Offices for distribution and for the public to collect as appropriate. A press release has been organised to inform the public of this initiative.</p> <p>Roman/Pembroke Road Junction: Following discussion between Mr David Brown and the Chair of the Area Board, Cllr Ricky Rogers, amendments have been made to this item in the Minutes of the last CATG meeting held on the 21 February, 2013 (shown in italics). A copy of these Minutes will be forwarded along with the Minutes of this meeting.</p>	<p>Marianna attach parking document</p> <p>Marianna to follow up</p> <p>Marianna attach 21 Feb Minutes</p>

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<p>3. Update on Last Year's Priorities</p> <p>PS provided an update on the following schemes:</p> <p>Orchard, House, Stratford Road: A substantive CATG bid had been submitted for £23,000 to implement the scheme at Orchard House, Stratford Road. A decision on the awarding of substantive CATG funding is expected by the end of August 2013. The outcome of the bid would be relayed to members of the group in due course.</p> <p>Dropped kerbs at various city centre locations: Awaiting a quote from Balfour Beatty (council's contractors) to construct the dropped kerbs. Highways officers to chase a response from Balfour Beatty.</p> <p>Cherry Orchard Lane: Awaiting a quote from Balfour Beatty (council's contractors) to undertake the footway improvements. Highways officers to chase a response from Balfour Beatty.</p> <p>Feasibility Study for a Pedestrian Crossing outside Stratford Court Residential Home: Residents Parking Zone H implementation to commence in September 2013 and will take approximately eight weeks to complete. Once implemented a further pedestrian crossing assessment will be undertaken and the results reported back to the CATG.</p>	<p>Paul to chase up Balfour Beatty</p> <p>Paul to chase up Balfour Beatty</p> <p>Paul to feed back to CATG</p>
<p>4. Schemes to be considered in 2013/14</p> <p>4.1 Review of Speed Limits on C and UC roads</p> <p>PS advised on changes to the process to the review of speed limits on C & unclassified routes. Information describing this in more detail would be appended to the Notes of this meeting. PS advised that the current 2013/14 CATG budget stood at £14,758. However, a further £150k had been reallocated to all CATG's in Wiltshire giving them the flexibility to choose whether to use this additional funding to do speed limit reviews or use it to fund CATG schemes. This amounts to a further £4,500 for Salisbury bringing the total CATG fund to £19,258.</p> <p>4.2 List of small scale transport schemes</p> <p>MD advised that a list of schemes raised as issues on the Issues Log were forwarded to the City Council's Planning and Transportation Committee to rank in order of priority. The Committee met on 8 July and commented that 'Cllrs felt there was inadequate information available to form a satisfactory assessment and the budget is insufficient to complete many of the schemes listed'. However, the committee did rank the schemes from 1 – 5 (1 being highest score) and these are displayed at the top of the List of Schemes circulated to CATG members for this meeting.</p> <p>CATG members discussed the schemes, starting with those ranked by the City Council, made comments followed by the Chair moving a recommendation followed by a show of hands. The following are the notes and the outcomes:</p>	<p>Marianna to append info to Notes</p>

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<p>Issue 2942: BP Garage London Road – Coloured surface treatment & bollards – £2,500 London Road only/£4,500 - £5,000 for London Road & Downton Road PS commented: A scheme similar to that introduced on the A36 Southampton Road at the entrance to the Esso garage would be possible at the entrance to the London Road BP garage and would address the concerns of cyclists using the shared use path running in front of it.</p> <p>If a scheme is introduced at the entrance to the London Road BP garage it may also be worth considering introducing a similar scheme on the shared use path running in front of the BP garage on Downton Road which would address similar concerns at this location</p> <p>CATG comments: Members asked if the scheme on Southampton Road had proven successful. PS commented that the scheme on Southampton Road was in response to a number of recorded collisions involving cyclists (and one mobility scooter user) and that following its implementation of scheme there had been no further recorded collisions. PS advised that the situation on London Road and Downton Road was slightly different in that there were no recorded collisions involving cyclists at these locations.</p> <p>PD & MW commented that as regular cyclists they felt these schemes would help to allay cyclists concerns when travelling in front of the filling stations on London Road and Downton Road. MW commented that the scheme on Downton Road was particularly welcome as this was on a popular cycle from the city centre to Salisbury District Hospital.</p> <p>Action: The Chair moved to proceed to fund both the London Road and Downton Road schemes which was carried</p>	<p style="text-align: right;">Recommended for CATG funding (£5k)</p>
<p>Issue 1990: Water Lane – double mirror requirement - £400 PS advised: From a highways point of view I would question the need for a mirror to be erected. Footpaths/ways with 90° bends and/or ending at a t-junction are commonplace on the public highway and typically do not have mirrors erected.</p> <p>Technically this scheme is possible. There is an existing lamp column on the footway between East Street and Water Lane to which a mirror could be attached.</p> <p>Ultimately, this is a community safety issue rather than a transport one so it is up to the group to decide if they wish to fund the erection of a mirror.</p> <p>CATG comments: If the cost is reasonably cheap, and it would allay people's fears why not fund this. Others were not sure this was something that should be funded by CATG. The Chair felt it could set a precedent for other such schemes in the community area.</p> <p>Action: The Chair moved not to proceed with this scheme which was carried</p>	<p style="text-align: right;">Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>
<p>Issue 2950: The Oakbournes, Ash Crescent – dropped kerbs - £2,000 PS advised: Technically it would be possible to introduce a dropped kerb across the junction of The Oakbournes and Ash Crescent. The group needs to decide where exactly the dropped to be located - either straight across the junction or slightly set back from the junction (as per Oldfield Road and Poplar Way)</p> <p>CATG comments: The City Council had felt there should have been a dropped kerb here at the outset. The Chair said he was surprised that a dropped kerb wasn't included.</p> <p>Action: The Chair moved that this scheme proceeds which was carried</p>	<p style="text-align: right;">Recommended for CATG funding (£2k)</p>

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<p>Issue 2969: Balmoral Road – bus shelter - £2,000 PS advised: A shelter with end panels can be provided. However, in doing so it would require the shelter to be relocated grass verge at the junction of Balmoral Road and Downsway. In doing so due to the larger footprint of a shelter with end panels it would require part of the grass verge to be removed to provide a hard standing for the shelter, accordingly the cost of relocating this shelter has increased.</p> <p>The position of the new shelter would be directly in front of No. 54 Balmoral Road / No. 1 Downsway who would need to be consulted about the relocation of the shelter.</p> <p>Possible Area Board project/Cllr bid to replace bus shelters.</p> <p>CATG comments: Could money be found through the Better Bus Area Fund (BBAF) to put towards this work? PS advised that the BBAF monies had been awarded to specific schemes and a scheme to replace bus shelters didn't form part of the BBAF project and as such it was highly unlikely that any money could be allocated for this purpose. The City Council thought that if a disused shelter could be brought from elsewhere, this would bring the cost down ie £700. PS agreed that this could happen, however, the earlier price didn't include costs of, for instance, an extra area of hard stand. This was an exposed area, so there was a need for a bus shelter, particularly as there was a need for elderly people in the locality to use it.</p> <p>Action: The Chair moved this be put forwarded as an Area Board project and recommended that the Area Board looked at it as one single scheme which included the replacement of more than one bus shelter which was carried.</p>	<p>MD to include this recommendation in the CATG report to the 12 Sept Area Board. Keep on CATG list.</p>
<p>Issue 2480: Odstock Road near junction of Rowbarrow – dropped kerbs - £2,000 PS advised: Request for dropped kerbs to help improve access to bus stops on Odstock Road is reasonable and the provision of dropped kerbs is technically possible.</p> <p>CATG comments: The City Council agreed with this. Should a refuge be put in the middle? PS advised that it would be difficult to put in because there was a right turn. The cost would be about £5k. Could consider putting in a refuge at a later stage if needed.</p> <p>Action: The Chair moved that this scheme proceeds which was carried</p>	<p>Recommended for CATG funding (£2k)</p>
<p>Issue 1769: Netherampton Road – hazardous crossing - £5,000 PS advised: A road safety audit undertaken following installation of the zebra crossing found no problems with the location of the belisha beacons. The belisha's have been fitted with LED surrounds to improve visibility. However, the road safety audit did suggest that the existing signalised pelican crossing adjacent to the old post office be removed as there is no longer a pedestrian crossing desire line at this location. The audit also concluded that drivers may not expect the presence of a second controlled crossing (the zebra) immediately after passing through the pelican crossing. This may explain why some eastbound drivers are failing to give way. It is recommended that the crossing be removed.</p> <p>The cost includes removing the traffic signal equipment and the dropped kerbs associated with the crossing points.</p> <p>CATG Comments: The Chair commented that a few people had complained the zebra crossing was in the wrong place. If you look from traffic island looking up, this crossing is not easy to see, issue is that this pelican crossing should have been removed many years ago. The Chair strongly felt that this crossing should be removed but it should be funded from</p>	

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<p>another budget in WC and not the CATG budget. PR didn't like to see any pedestrian crossing removed unless it was going to be replaced. Would removing it improve the safety of crossing this road? Could it be moved elsewhere? The Chair said this was put in 1996 and was approaching the end of its service life. PS advised that Highways wouldn't be able to reuse this equipment. Even if the equipment could be reused any proposed new location would have to be subject to a pedestrian crossing assessment and meet the relevant criteria (i.e. a certain number of movements), before a signalled crossing would be installed. PS advised that the CATG budget should be used for this.</p> <p>Action: The Chair moved that CATG's budget would not be used to fund this scheme, that it should be left on the list and that PS investigate if funding could be found elsewhere. This was carried.</p>	<p>Not recommended for CATG funding at this time Leave on list PS to investigate if funding can be found elsewhere</p>
<p>Issue 2500: North side of Lower Road – dropped kerbs - £5,000</p> <p>PS advised: It would not be possible to provide dropped kerbs either opposite Nos. 44-50 Lower Road or at the junction of Cecil Terrace due to the existing footway widths being too narrow to provide a dropped kerb with a DDA compliant 1 in 12 gradient.</p> <p>At the junction of Lower Road and Cecil Terrace it would be possible to provide a build out on which a dropped kerb could be accommodated. However, doing so would likely result in the loss of parking.</p> <p>A build out could not be provided opposite Nos. 44-50 Lower Road because of potential road safety issues arising from the physical layout of the road.</p> <p>Another issue to be considered is that even if a build out were to be provided with dropped kerbs at the junction of Cecil Terrace the footway it links into is sub-standard and would remain difficult to use for wheelchair users and mothers with prams.</p> <p>CATG comments: PS advised that issue 2500 and issue 2539 below were effectively the same issue. This was not prioritised by the SCC, and members felt that pedestrians/wheelchair users should not be encouraged to use dropped kerbs/buildout to access a substandard footway</p> <p>Action: The Chair moved not to proceed with this scheme which was carried</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>
<p>Issue 2539: Lower Road (where Broken Bridges footpath meets Lower Road) – footpath/dropped kerbs - £5,000</p> <p>It would not be possible to provide a dropped kerb opposite the exit from the Broken Bridges path due to the existing footway width being too narrow to provide a dropped kerb with a DDA compliant 1 in 12 gradient.</p> <p>It would be possible to provide a build out outside No. 65 Lower Road if the group felt this to be of benefit. Doing so would likely result in the loss of parking.</p> <p>Another issue to be considered is that even if a build out were to be provided with dropped kerbs opposite the exit from the Broken Bridges path the footway it links into is sub-standard and would remain difficult to use for wheelchair users and mothers with prams.</p> <p>Action: The Chair moved not to proceed with this scheme which was carried</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>

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<p>Issue 2684: Odstock Road - Controlled crossing near bus stop adjacent to Ambulance Station - £800 - £1,000</p> <p>This issue should be linked with Issue No. 2900.</p> <p>PS advised: It is recommended that a pedestrian crossing assessment be undertaken on Odstock Road between its junctions with Coombe Road and Heronswood. This assessment will identify where and what type of crossing facility is suitable based on the pedestrian crossing movements currently taking place.</p> <p>One possible improvement that could be undertaken is the removal of two large bushes at the rear of the Ambulance Station on Odstock Road. Doing so would improve visibility of vehicles travelling down the hill for pedestrians looking to cross from the bus shelter to Ridings Mead.</p> <p>CATG Comments: PS advised that Issue 2684 and 2900 need to be considered as one scheme as cannot have two controlled crossings here. Unlikely that it would meet formal crossing criteria. Would need to do a crossing assessment and see what is necessary at this location.</p> <p>Action: The Chair moved that the crossing assessment for these schemes proceed (Issue 2684 and Issue 2900 be considered as one scheme) which was carried.</p>	<p>Recommended for CATG funding (£1k)</p>
<p>Issue 2900: Ridings Mead – Zebra Crossing - £0.00</p> <p>Please refer to comments in response to issue 2684.</p>	<p>Recommended for CATG funding – see above</p>
<p>Issue 2868: Devizes Road, nr Highbury Ave – Pedestrian Crossing - £500</p> <p>PS advised: A pedestrian crossing assessment previously undertaken in relation to this request recommend that there was insufficient demand to provide a formal crossing facility and it was not possible provide an informal facility without obstructing turning manoeuvres from private driveways. The possible introduction of an additional bus stop on Roman Road has been identified as a possible solution to this issue as it would reduce the number of people who have to cross Devizes Road to access the existing bus stop.</p> <p>The installation of an additional bus stop on Roman Road is technically possible, subject to confirmation that the bus company are happy for a bus to be stop at the agreed location.</p> <p>CATG comments:</p> <p>MW A resident would appreciate having a bus stop here – opposite a surgery</p> <p>Action: The Chair moved that a bus stop should be installed on Roman Road which was carried</p>	<p>Recommended for CATG funding (£500)</p>
<p>Issue 2538: Lower Road – footpath requirement - £0.00</p> <p>PS advised: The provision of a footway at the requested location would be extremely difficult to achieve. The provision of a footway would require that all parking be removed from this section of Lower Road which is likely to be unpopular with local residents. The provision of a footway might make maintaining two traffic flow impossible. If two way traffic flow could not be maintained a one way system would need to be introduced resulting in long diversions for residents possibly involving Church Lane, A36 Wilton Road and Cherry Orchard Lane. Again this is likely to prove</p>	

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<p>unpopular.</p> <p>CATG comments: PS advised that local councillors, via their parish newsletter, might like to undertake consultation with local residents to gauge the level of support for the provision of a footpath at this location before any further work is undertaken. If there is support for the provision of a footpath then the CATG group could consider whether or not it wishes to fund such a scheme.</p> <p>MW commented that the need to remove parking and possibly introduce a one way system would likely get very limited, if any, support from local residents. MW recommend that this scheme should be removed from the list and she would like to pursue addressing problems in Lower Bemerton through the introduction of a 20mph zone.</p> <p>Action: The Chair moved not to proceed with this scheme at this time which was carried</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>
<p>Issue 2571: Junction of York Road/Devizes Road – Improve the junction - £0.00</p> <p>PS advised: Tom Gardner, Highways had previously advised that there were very few modifications to enable traffic to exit York Road on to Devizes Road more easily that could take place without major junction realignment and signalling alterations. This would need to be undertaken in collaboration with the Highways Agency as they control the A36. Any solution would be outside the budget of the CATG, and probably outside the budget of Substantive CATG fund.</p> <p>It may be possible to investigate how the one-way system is managed within the York Road area to enable better access to Devizes Road from other streets. This could include, for example, reversing the one-way order on Gas Lane thus enabling vehicles to legally exit at this point rather than at York Road.</p> <p>CATG comments: MW advised that the City Council had commented that there could be some redesign on the roundabout as part of the Salisbury Transport Plan so there might be some scope to do something here.</p> <p>Action: The Chair moved that further investigation and consultation with residents (Cllr Clewer) should take place before any funding was committed to this scheme which was carried.</p>	<p>Not recommended for funding at this time. Cllr Richard Clewer to do further investigation and consultation with residents</p>
<p>Issue 2819: Macklin Road – request for one-way system - £0.00</p> <p>PS advised: Technically a one way system could be introduced but this wouldn't address the problem raised as the introduction of a one way system is likely to result in an increase in the speed of traffic using Macklin Road as motorists would know that they won't meet traffic travelling in the opposite direction. Therefore no road safety benefit would be accrued.</p> <p>There is a play area in the centre of Macklin Road which can be used by children playing as opposed to children playing in the road..</p> <p>CATG Comments: TW advised of plans to improve the play area which will encourage children to use the play area and not the road.</p> <p>Action: The Chair moved that a metro count be undertaken in Macklin Road to determine the volume and speed of traffic using the road to identify if additional traffic calming measures are necessary. The scheme should stay on the list. This was carried.</p>	<p>Not recommended for funding at this time. Scheme remains on list Metro count to be undertaken</p>

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<p>Issue 2890: New Canal, St Catherine Street – Pedestrian crossing - £0.00</p> <p>PS advised: The recent works undertaken in New Canal reduced the crossing width at the eastern end of the road from 10 to 8 metres which should make it slightly easier for pedestrians to cross at this location.</p> <p>A previous report looking at possible improvements at the Catherine Street / New Canal / Queen Street / Milford Street junctions recommended 4 way signalisation. The cost of this work is likely to be in the region £500,000 and would be outside of the remit of the CATG. However, this work would only be considered by the council should road safety deteriorate at this location. The council will continue to monitor this area as part of its road safety duties.</p> <p>CATG comments: PF asked if there had been an accident here recently? PS There was an accident here but they are few and far between. Very few accidents happen at this junction considering the volume of people crossing. PR said that as you come out of Catherine Street, any form of signage would be useful that would make people look right and left, stop and look. There might not be any accidents but people and cyclists are really hesitant.</p> <p>Action: The Chair moved not to proceed with this scheme which was carried with one abstention.</p> <p>PS to look at potential of signage to alert both pedestrians motorists to stop and look before they cross.</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p> <p>PS to look at signage</p>
<p>Issue 2908: Junction of Harnham Road and Old Blandford Road - Tarmac on grass section of bus stop area</p> <p>PS advised: Having inspected the verge I believe that generally it is in reasonable condition and appears not to be subject to regular overrunning by vehicles – I can supply photos taken in July 2013 of the verge for reference. There is a rut in the verge that has been created by a vehicle over-running it. I would suggest that the best way forward is to fill in the rutted area with earth and plant some grass seed. Given the general condition of the verge it would seem to be overkill at this time to replace the grass surface with a tarmac surface. This is an issue for the council's Highways Maintenance Team and as such I have asked them to undertake the remedial measures suggested above.</p> <p>CATG Comment:</p> <p>All in favour of removing scheme from list. PS advised should the condition of the verge deteriorate in the future then a request to replace the grass verge with a tarmac one can be resubmitted.</p> <p>Action: The Chair moved not to proceed with this scheme which was carried</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>
<p>Issue 1768: Improvements to the crossing facilities close to Queensberry Road.</p> <p>PS advised that there is an existing narrow pedestrian refuge close to the bottom of Queensberry Road that is protected by a large hatched area which should afford pedestrians a reasonable level of safety when using it. There is an existing signal controlled pedestrian crossing facility nearby at the junction of Castle Road and Stratford Road which could be used as part of a safe route to South Wilts Grammar School (SWGS). The route to SWGS via the pedestrian refuge measures approximately 276 metres and the route via the signal controlled crossing measures approximately 356 metres.</p>	

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<p>There have been no recorded collisions resulting in personal injury as a result of people using the pedestrian refuge at this location in the last 5 years.</p> <p>Whilst it would be possible to widen the existing refuge it would be difficult to justify doing so given the road safety record at this location and the presence of alternative crossing facilities.</p> <p>CATG Comment:</p> <p>It was felt given the presence of alternative pedestrian crossing facilities that it would be sensible to remove this scheme from the list</p> <p>Action: The Chair moved not to proceed with this scheme which was carried</p>	<p>Not recommended for CATG funding If recommendation ratified at the Board, MD to remove from List, advise outcome on Issues Log and close issue</p>
<p>Further Business</p> <p>The Chair advised that following a discussion with the Chair of the Salisbury Area Board, Cllr Ricky Rogers, it was felt that due to the large volume of transport schemes that require funding and a limited CATG budget, that a request should be made to the Salisbury Area board to move some funding from the core grant budget to the CATG budget in order that more transport schemes are actioned. The Chair asked members to comment. All were in favour.</p> <p>MD advised the Chair and the group that the grant budget and the CATG budget were delegated from different departments, for instance, the grant budget from Communities and the CATG budget from Highways which also meant they were the responsibility of different budget holders. This might cause some difficulty. MD said she would speak to the Head of Governance about the request to move funding from one budget to another and advise the Chair accordingly.</p> <p>MW said she was concerned that only a small proportion of the annual highways budget is delegated to Area Boards, and that approximately 80% is spent without local people's knowledge. MW felt that CATG should look into this. TW advised that most highways schemes planned can be found on the Salisbury Area Board website under Salisbury Highway Information, see link provided below: http://www.wiltshire.gov.uk/council/areaboards/salisburyareaboard.htm</p> <p>Action: The Chair moved that funding be removed from the grant budget to the CATG budget subject to permissions from the Head of Governance which was carried.</p>	<p>MD to speak to Steve Milton about budgets</p>
<p>5. Repair & Maintenance, Roads & Pavements Tim Woolford, Area Manager, Highways & Streetscene updated the meeting as follows:</p> <p>Resurfacing of carriageways</p> <p>September – Blue Boar Row, night works; Wainalong Road; Castle Street (from roundabout south under the bridge, night works)</p> <p>Early 2014 – Exeter and Brown Street, work is likely to be completed on Sundays. We are going to try to include Winchester Street in these works.</p> <p>Essex Square and Norfolk Street, we are waiting for confirmation of dates for resurfacing</p> <p>The Chair asked TW to speak to Graham Axtell about a dropped kerb on Norfolk Road, which was a serious hazard for a disabled resident, causing her to tip out of her</p>	

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<p>wheelchair into oncoming traffic.</p> <p>PR asked who she should ring for problems about overgrown shrubs. TW advised she ring Customer Services or Clarence. MD to send PR the link to Clarence. http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/repor tahighwayproblem.htm</p> <p>PD alerted TW of a missing white line at the north end of the central car park, off millstream approach. TW noted this.</p> <p>The Chair thanked TW for his report.</p>	<p>Marianna to send Pam the link</p>
<p>7. Any other business</p> <p>20mph zones. PS advised members of the group consultation on the council's proposed new policy on the introduction 20mph speed limits was currently ongoing and would continue until mid September. If members wish to view and find out how they can comment on the policy, they can do so via the below: http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?id=847</p>	<p>All to consider commenting on the policy</p>
<p>8. Dates for future meetings The next two meetings will be held on: Friday, 18 October at 10am. Thursday, 12 December at 2pm</p> <p>Venues to be advised.</p>	<p>Marianna</p>

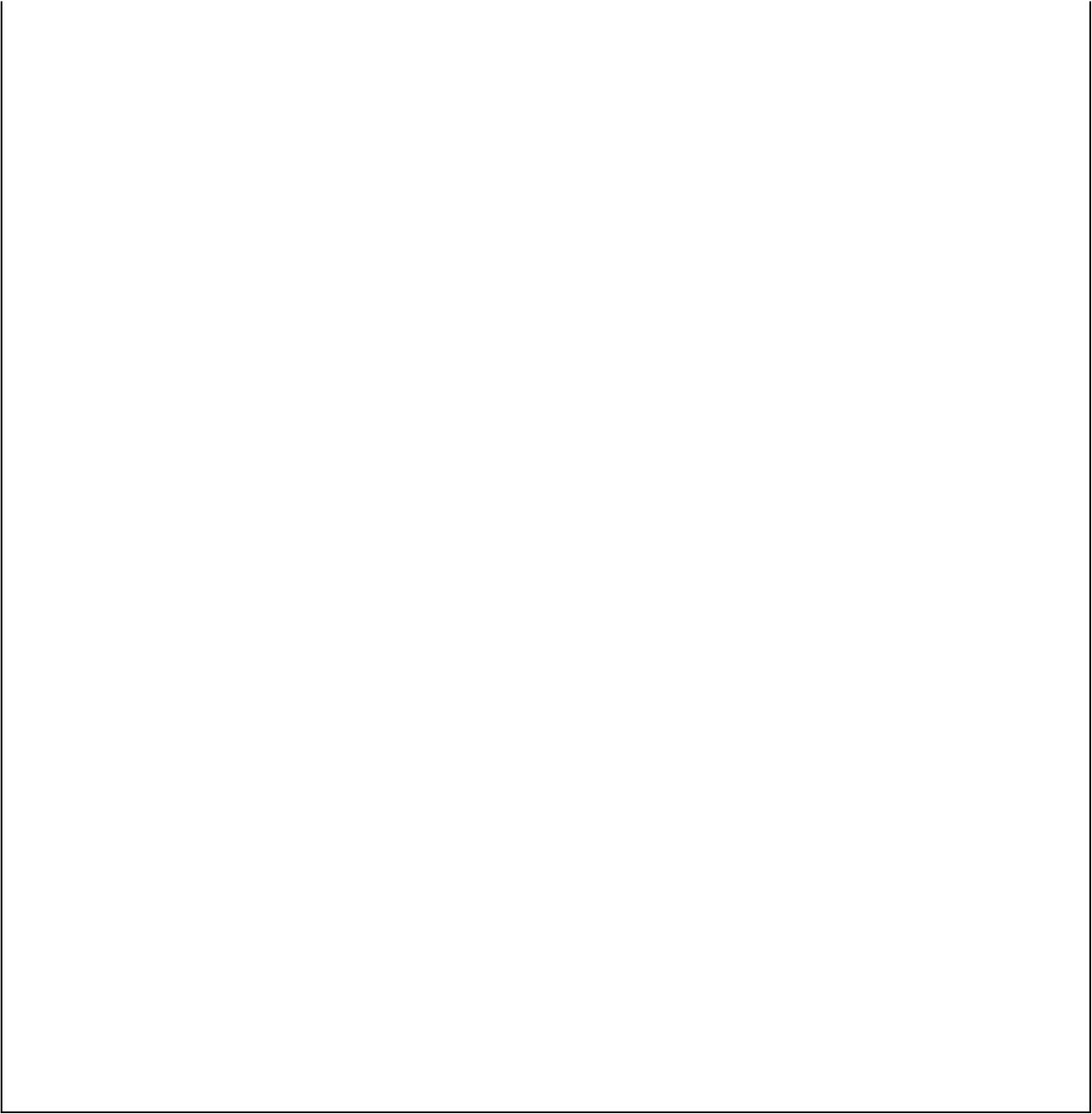
Report to	Salisbury Area Board
Date of Meeting	12 September, 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to:

Community Area Grant

- St Michael's Community Centre. Award recommended of £5,000 to improve the Centre's facilities
- Wyndham Park Infants School. Award recommended of £3,700 for an Inclusion Garden
- The Rifles Wardrobe and Museum Trust. Award recommended of £1,290 to provide a replacement CCTV system
- Salisbury Arts Centre. Award recommended of £701 to provide equipment to enhance marketing and audience engagement
- Trussell Trust. Award Recommended of £5,000 to support the refit and expand the Bemerton Heath Community Shop/Café
- Sarum St Martin Toddler Group. Award recommended of £429 to purchase soft play equipment



1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Salisbury Area Board has been allocated a 2013/2014 budget of **£109,336** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Salisbury Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision http://www.wiltshire.gov.uk/salisbury-community-area-plan.pdf http://www.wiltshire.gov.uk/areaboards/aljsa2011.pdf
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2. Main Considerations

- 2.1. Salisbury Area Board has been allocated a 2013/2014 budget of £109,336 that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this

report.

- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are now 3 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:
 - 3 October, 2013 for consideration on 14 November, 2013
 - 21 November, 2013 for consideration on 09 January, 2014
 - 30 January, 2014 for consideration on 13 March, 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Salisbury area board will have a balance of £78,559.50.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	St Michael's Community Centre	To improve the Community Centre's facilities	£5,000

- Officers recommend that the St Michael's Community Centre is awarded £5,000.00 towards improvements such as double glazing, flooring and fire doors
- This application meets grant criteria 2013/14 and has been classified as a capital project

Ref	Applicant	Project proposal	Funding requested
8.2	Wyndham Park Infants School	To provide an Inclusion Garden	£3,700

- Officers recommend that the Wyndham Park Infants School is awarded £3,700.00 towards the provision of an Inclusion Garden
- This application meets grant criteria 2013/14 and has been classified as a capital project

Ref	Applicant	Project proposal	Funding requested
8.3	The Rifles Wardrobe and Museum Trust	To provide a replacement CCTV system	£1,290.00

- Officers recommend that the Rifles Wardrobe and Museum Trust is awarded £1,290 to provide a replacement CCTV system
- This application meets grant criteria 2013/14 and has been classified as a capital project

Ref	Applicant	Project proposal	Funding requested
8.4	Two Destination Language, Salisbury Arts Centre	To purchase equipment to enhance marketing and improve audience engagement for the Flint festival of contemporary performance	£701.00

- Officers recommend that the Salisbury Arts Centre is awarded £701.00 towards the purchase of equipment including tablet computers and memory cards.
- This application meets grant criteria 2013/14 and has been classified as a capital project

Ref	Applicant	Project proposal	Funding requested
8.5	Trussell Trust	To support the refit and expand the Bemerton Heath Community Shop/Cafe	£5,000

- Officers recommend that the Trussell Trust is awarded £5,000 to support the refit and expansion of the Bemerton Heath Community Shop/Café.
- This application meets grant criteria 2013/14 and has been classified as a capital project

Ref	Applicant	Project proposal	Funding requested
8.6	Sarum St Martin Toddler Group	To purchase soft play equipment	£429.00

- Officers recommend that the Sarum St Martin Toddler Group is awarded £429.00 towards 6 play mats and 14 brightly coloured soft play shapes.
- This application meets grant criteria 2013/14 and has been classified as a capital project

Appendices	<p>Appendix 1: Grant Application St Michael's Community Centre</p> <p>Appendix 2: Grant Application Wyndham Park Infants School</p> <p>Appendix 3: Grant Application The Rifles Wardrobe and Museum Trust</p> <p>Appendix 4: Grant Application Two Destination Language, Salisbury Arts Centre</p> <p>Appendix 5: Grant Application Trussell Trust</p> <p>Appendix 6: Grant Application Sarum St Martin Toddler Group</p>
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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9.

SALISBURY AREA BOARD COMMUNITY AREA TRANSPORT GROUP (CATG) 2013/14 MEMBERSHIP

Member	Role	Organisation
Cllr Brian Dalton	Unitary Councillor	Wiltshire Council
Cllr James Robertson	City Councillor	Salisbury City Council
Cllr Mark Timbrell	City Councillor	Salisbury City Council
Cllr John Collier	City Councillor (Reserve)	Salisbury City Council
David Law	Parish Councillor	Laverstock & Ford Parish Council
Elizabeth Piner	Trustee	Community Transport
Peter Durnan	Representative	COGS
Gill Anlezark	Reserve rep	COGS
Helen Rowe	Representative	Age UK
Pam Rouquette	Representative	Salisbury Walking Forum
Margaret Willmot	Representative	Salisbury Community Area Partnership
Patricia Fagan	Representative	Elizabeth House (disabilities)
Officer	Role	Organisation
Graham Axtell	Area Highway Engineer	Wiltshire Council
Heather Blake	Transport Planner	Wiltshire Council
Paul Shaddock	Senior Traffic Technician	Wiltshire Council
Marianna Dodd	Community Area Manager	Wiltshire Council

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